

# **Annual Performance Report -2023**

## **Ministry of Justice, Prison Affairs and Constitutional Reforms**

**Expenditure Head Nos.110 & 228**



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## Chapter 01 - Institutional Profile/Executive Summary

### 1.1 Introduction

Several Departments and Public Institutions taking charge of the course of realization of law and justice are coming within the purview of this Ministry. Despite the subject which the Ministry has been entrusted with, its scope and extent have been changed from time to time from the inception to date standing apex of the process of law reforms and in facilitating for the process of administration of justice for the sake of general public. The uniqueness of this Ministry is the Chief Accounting Officer holding responsible for two Expenditure Heads of 110 and 228.

The purview of the Ministry includes the implementation of important laws which *inter alia* consist of laws pertaining to matters relating to criminal and as well as the laws conducive to the protection of the civil rights of the entire citizen of the country. The Ministry thus involves in the introduction of new laws and the amendments to the existing laws in line with the contemporary needs of the country. Further, the Legal Draftsman's Department coming within the purview of the Ministry of Justice engages in a formidable task by way of drafting legislation responding to the requests being made by other public institutions while the Attorney General's Department provides legal advice and issue certificate of constitutionality in respect of certain legal matters.

One of the other responsibilities with the Ministry holding accountable is to facilitate for the administration of justice and to protect the independence of the judiciary. The Ministry extends its fullest cooperation to the Judicial Services Commission for the Court Administration. The Ministry of Justice provides 225 Courts and 39 Labour Tribunals in 34 judicial zones already published in the Gazette with necessary infrastructure facilities. In this effort, the Ministry is involving in maintenance of court buildings, renovation and refurbishment and construction of new building on exigencies. The Ministry is also engaged in the provision of residential facilities, construction and maintenance of official residences enabling the judicial officers to discharge their duties with dignity and independence. Moreover, the Ministry is also responsible for the provision of telecommunication and transport for them.

Avoidance of delays in the process administration of justice is prioritized by the Ministry as its one of the responsibilities. In order to cope with backlog of courts cases, there exists an alternative dispute resolution mechanism against the litigation where the Mediation Boards Commission, the Department of Debt Conciliation Board, the International Arbitration Centre etc. coming within the purview of the Ministry play an important role. Scientific evidence testified by the Government Analyst Department are vitally important in assisting the realization of administration of justice.

In an attempt to provide equal access to justice for all citizens, the legal Aid Commission renders a great volume of work specially focusing its attention on the poor who are unable to seek legal redress. The National Authority for the Protection of Victims of Crimes and Witnesses encourages the witnesses to adduce evidence so that the criminals may be convicted based on the evidence. Further, the Ministry takes the charge of administration matters pertaining to Inquirer into Sudden Deaths, Commissioner for Oaths and Sworn Translators.

## **1.2 Vision, Purpose, Value of the Institution**

### **Vision**

A legal system trusted by public – a just Sri Lanka.

### **Purpose**

To enable a stable, just, and free environment for the people of Sri Lanka, by providing a people centred efficient administration of justice,

- ❖ effective and timely law reforms,
- ❖ policy development initiatives,
- ❖ cooperating and engaging with international organizations, and
- ❖ community legal services.

### **Values**

- ❖ Integrity
- ❖ Trust
- ❖ Inclusiveness
- ❖ Transparent
- ❖ Accountability

### **Objectives**

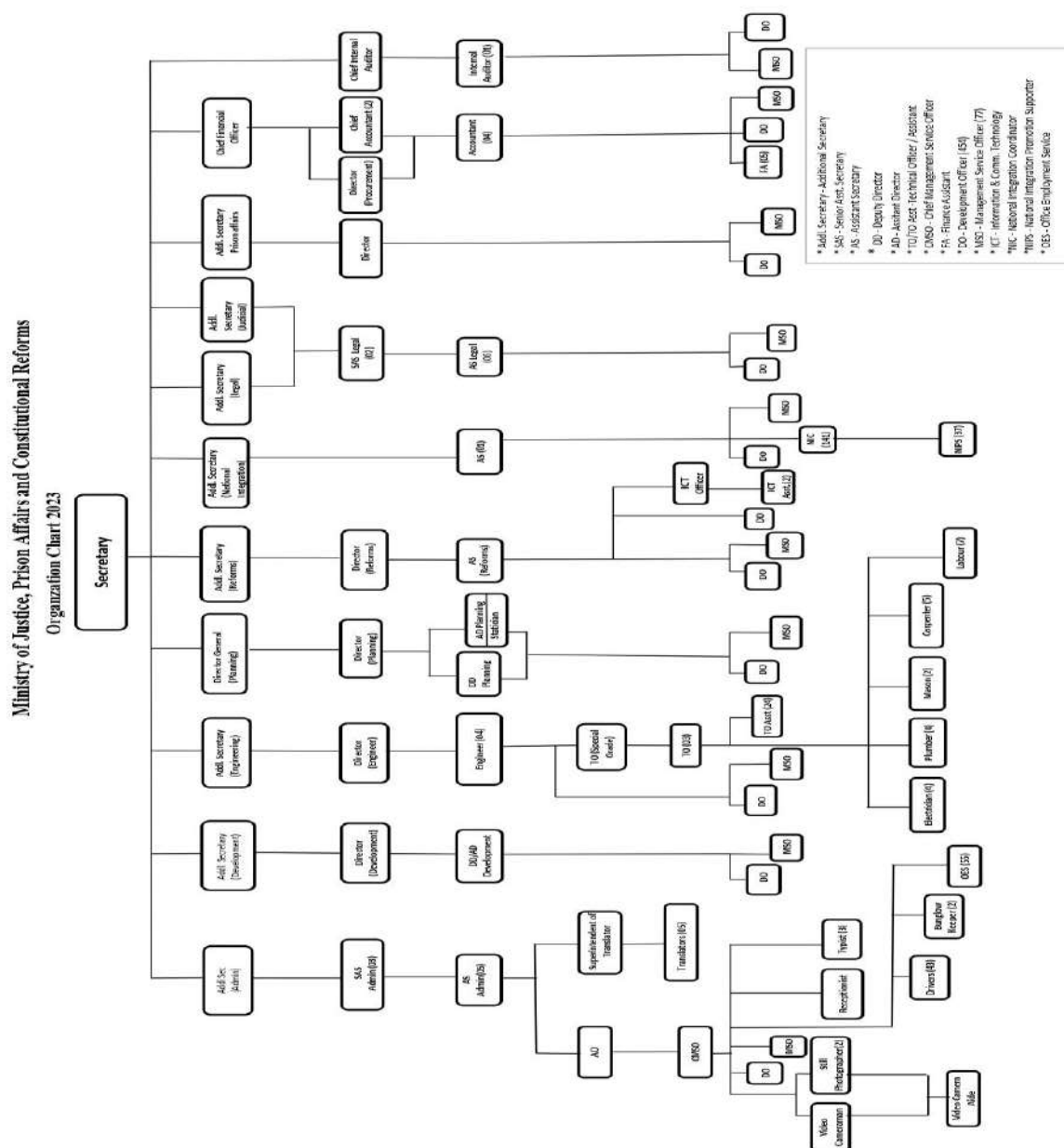
- ❖ To strengthen the machinery for administration of Justice
- ❖ To promote Law Reforms and enact laws.
- ❖ Promoting the rule of law and ensure the equal access to justice for all.
- ❖ Providing conducive environment to superior courts for performing its activities efficiently.
- ❖ Enhancement of efficiency and quality in the judicial service through training of officers in the judicial service so as to cope with the delay in the process of hearing and disposal of court cases with the prime object of providing the general public with a speedy and better service.
- ❖ Enhancement of efficiency and quality in the judicial service through trainings
- ❖ Strengthening alternative dispute systems.
- ❖ Set out, uphold and enforce the rights and entitlements of victims of crime and witnesses and to provide for a mechanism to promote, protect, enforce and exercise such rights and entitlements.
- ❖ Equal access to justice to create a society where all deserving Sri Lankans have equal access to justice irrespective of their economic or social status, gender, caste creed or nationality or of being disabled.
- ❖ Realization of reconciliation and coexistence through mediation.
- ❖ Reducing Prison overcrowding
- ❖ To increase efficiency and quality assurance of the Departments and Institutions which are coming under the Ministry of Justice, Human Rights and Legal Reforms

### **1.3 Main Functions of the Ministry**

The functions entrusted with the Ministry of justice are being changed from time to time in accordance with the revision of subjects being designated to the Ministry and as such in general the Ministry has been assigned with the following functions.

- ❖ Formulation of policies, plans and programmes in respect of the machinery for administration of justice.
- ❖ Implementation and direction of such policies, plans and programmes within the time limit agreed with the national planning authorities and within budgeted resources.
- ❖ Matters relating to the administration of justice which have not been assigned to any other Institution in terms of the Constitution.
- ❖ Implementation of reforms to the legal system taking into consideration social needs and global trends.
- ❖ Implementation of all matters systematically and efficiently in relation to overall administration, including prevention of delays in the administration of justice within the court system.
- ❖ Criminal prosecutions and civil proceedings on behalf of the government.
- ❖ Tender legal advice to the government and to all government departments.
- ❖ Drafting of legislation.
- ❖ Make recommendations to grant pardons, commutations, remissions, respites, and suspensions in relation to sentences passed on any offender.
- ❖ Formulation and implementation of an appropriate programme to enhance the effectiveness and efficiency of the overall Quazi system.
- ❖ Administration of Labour Tribunals and any other related Matters.
- ❖ Re-documentation and consolidation of laws.
- ❖ Preparation of legal glossaries.
- ❖ Publication of Law Reports.
- ❖ Assistance to and Protection of Victims of Crime and Witnesses Act and related activities.
- ❖ Commercial Mediation Center of Sri Lanka Act No. 44 of 2000 and related activities.
- ❖ Promotion of National Integration and Reconciliation and lasting peace within the country and formulation of a policy framework for the said purpose.
- ❖ Supervision of Departments/Institutions that come under the purview of the Ministry of Justice and all other subjects that comes under the purview of these Departments/Institutions.
- ❖ Formulation and implementation of policies, plans and programmes in relation to prison reforms.
- ❖ Prison administration and reforms
- ❖ Activities related to community based correction projects
- ❖ Supervision of Departments/Institutions under the Ministry and all other subjects assigned to those institutions

## Ministry of Justice, Prison Affairs and Constitutional Reforms





### **1.5 Departments in which the secretary to this ministry is the Chief Accounting Officer**

1. Attorney General's Department
2. Legal Draftsman's Department
3. Department of the Law Commission of Sri Lanka
4. Government Analyst's Department
5. Department of Debt Conciliation Board
6. Registry of the Supreme Court
7. Department of Prisons
8. Department of community Based Corrections

### **1.6 Institutions coming under the Ministry** **Head – 110**

1. Mediation Boards Commission
2. Training Institute for Non Judicial Officers
3. Legal Aid Commission
4. Sri Lanka Judges' Institute
5. National Authority for the Protection of Victims of Crime and Witnesses
6. Office for National Unity and Reconciliation
7. Office of Missing Persons
8. Office for Reparations
9. Bureau of Rehabilitation

#### **Head – 228**

1. Office of the Secretary Labour Tribunals
2. Superior Courts Complex Board of Management

#### **\* Quasi Appeal Boards and Quasi Courts**

The Ministry of Justice, Prison Affairs and Constitutional Reform provides the necessary provisions for the 64 Quasi Courts across the island and the Quasi Appeal Board in Colombo and the administrative work is carried out by the Judicial Service Commission.

#### **\* Courts**

Provisions for 198 courts (Civil Appellate High Courts, Commercial High Courts, Special High Courts, High Courts, District Courts, Magistrate Courts, and Children's Magistrate Courts) throughout the island are provided by head 228 and the administration of those courts are carried out by the Chief Justice and the Judicial Service Commission.

#### **\* Law College**

Sri Lanka Law College also has been gazetted under this Ministry. But Funds are not provided by Head No.110 or 228

## 1.7 Details of the Foreign Funded Projects

Project Name	Contributing Agency	Project Estimate Expenditure (Rs .M.)	Project Duration
Efficient and Effective Justice Project	USAID	US\$ 15Mn	5 years 2022-2026
Social cohesion and Reconciliation Project	USAID	US\$ 19Mn	5 Years 2018-2023
Support to Justice Sector	EU	EUR 18 MN(EU) & EUR 1Mn (UN)UNDP:11m Euros UNICEF:6m Euros	4.5 Years 2022-2026
Strengthening social Cohesion and peace in Sri Lanka	EU	EUR 11Mn (8Mn EU,3Mn AA)	3 Years 2022-2025
Supporting Effective Dispute Resolution (SEDR)Mediation Board Commission (Comes under STRIDE Project)	EU	EUR 7Mn	2020-2024
Strengthen Capacity Building of Forensic Drug Analysis in the Criminal Justice System in SL	KOICA	US\$ 4.5MN	4 Years 2021-2024
Strengthening Equitable Access to Justice in Sri Lanka	JICA	JPY 60MN	2023-2025
Construction of 2889 Rain Water Harvesting Tanks in Jaffna District	Indian High Commission	SLR 421,856,305.91	Signed for 3 years (2017) extend-2024
Promoting the Remote Functioning of the Justice System in Sri Lanka: Virtual Trials and Mobile Courts	UNODC commission U.S. Department of State Bureau of International Narcotics and Law Enforcement Affairs( INL)	US\$ 520,000	2021-2022
Infrastructural Projects	ICRC International Committee of the Red Cross	Intervention	
Strengthening the Efficiency of the Justice Sector with a Focus on Commercial Law Investment and contract enforcement	ADB- Asia Development Bank	Technical Assistant	
International organization for Migration(IOM)	International organization for Migration(IOM)	LKR12.8	15 <sup>th</sup> of December 2023

## Chapter 02 - Progress and Outlook

### Special achievements, Challenges and Future Goals

This ministry has been entrusted with many unique tasks including law reform and facilitating the judicial system. It was possible to pass a milestone in terms of legal reforms in 2023. A major work of 54 law reforms was completed and the following 18 law reforms were passed in the Parliament.

	<b>Title</b>	<b>Objective</b>	<b>Date of certification by the speaker</b>
01	Recovery of possession of leased premises given on lease Act No. 01 of 2023	To provide for the procedure relating to the recovery of possession of premises given on lease under a lease agreement, to regulate the recovery of arrears of lease rentals. Service charges and liquidated damages; and to provide for matters connected therewith or incidental thereto.	17.01.2023
02	Bureau of Rehabilitation Act No. 02 of 2023	Establishment of Rehabilitation Bureau to manage and rehabilitate drug dependent persons and provide them with treatments.	24. 01. 2023
03	Regulation of Election Expenses Act No. 03 of 2023.	The purpose of the Act is to regulate the expenses incurred by any party, candidate or a group for persuading the voters in order to ensure that the voters cast their vote without influence.	24.01.2023
04	Civil Procedure Code (Amendment) Act No. 07 of 2023	To expedite the trial in respect of damages for injury to person by allowing the person to submit himself for a medical examination by not exceeding three medical practitioners and use such reports submitted by the medical practitioners as evidence of facts stated therein at the trial. This amendment inserts a new section 429 with new Heading "D", "Commissions for Medical Examinations."	27.06.2023
05	Anti-Corruption Bill No. 09 of 2023	Introduction of a new law to implement a strong legal framework to reduce bribery and corruption in accordance with the United Nations Anti-Corruption Convention and International Standards.	08.08.2023

06	Assistance to and protection of victims of Crime and Witnesses Act No. 10 of 2023.	To provide for setting out of rights and entitlements of victims of Crime and Witnesses and the protection and promotion of such rights and entitlements, to give effect to appropriate international norms, standards and best practices relating thereto.	08.08.2023
07	Civil Procedure Code (Amendment) Act, No. 20 of 2023	To introduce a new chapter to the Civil Procedure Code on Commission for Medical Examination on cases pertaining to claiming on damages for injury of a person.	03.10.2023
08	Order under sub section (2) of section 29A of the Judicature Act No. 2 of 1978	Order published to increase the monetary value of disputes to be referred to Small Claims Court as a sum of rupees two million or not exceeding a sum of rupees two million, excluding interest with effect from 01st May, 2023.	Published on 21.04.2023 (Gazette No.2328/16) Approval 03.10.2023
09	Mediation Special Categories of Disputes (Qualifications of Mediators) Regulation No. 1 of 2023	The need to resolve practical issues related to the jurisdiction of the mediation panels in the existing Mediation process (acceptance of the application for mediation, litigation between community conciliation panels and special conciliation panels and relief for administrative defaults. The time limit for the panel to act, and the actions of the courts. Provisions relating to non-settlement and filing of cases.	Published 14.01.2023 (Gazette No. 2314/80) Approval 03.10.2023 3
10	Justices of the Peace Regulations No 1 of 2023	To give recognition to administrative Grama Niladhari of every divisional secretariat division who is in permanent and active service shall be an ex-officio Justice of the Peace for the Republic of Sri Lanka.	14.12.2023
11	Justices of the Peace Regulations No 2 of 2023	To give recognition to :- 1) Every Probation Officer of the Department of Probation and Child Care Services, who is in active permanent service, shall be an ex-officio Justice of the Peace for the	Published 29.08.2023 (Gazette No. 2347/10) Approval 18.10.2023

		<p>respective administrative district of the Province to which such officer is appointed; and</p> <p>2) Every National Integration Coordinating Officer attached to the Divisional Secretariats, who is in active permanent service, shall be an ex-officio Justice of the Peace for the respective administrative district to which the Divisional Secretariat division belongs.</p>	
12	Civil Procedure Code (Amendment) Act, No. 29 of 2023	Amending the pretrial proceedings into a pretrial conference, to strengthening the pre-trial process laid down in the Civil Procedure Code and addressed the weaknesses of the previous law regarding the filing of a list of witnesses and documents, service of interrogatories, mode of admission, exchange of documents, and recognition of Electronic Documents (Evidence (Special Provisions) Act No 14 of 1995) etc.	08.11.2023
13	Anti-Corruption Act, No. 28 of 2023	Introduction of a new law to implement a strong legal framework to reduce bribery and corruption in accordance with the United Nations Anti-Corruption Convention and International Standards.	08.11.2023
14	High Court of the Provinces (Special Provisions) Act No. 10 of 1996 Notification under Paragraph (1) of the First Schedule	Amend the Law as to hear appeals from the Judgments and orders of the District Courts in order to reduce the heavy workload of the Court of Appeal.	28.12.2023
15	Elections (Special Provisions) Bill	Extending the time limit for filing an election petition up to 42 days and periodically increasing fines for election-related offences.	03.10.2023
16	Justices of the Peace Regulations No 2 of 2023	To empower the Northern Province to enforce financial statutes enacted by the Northern Provincial Council	Published 29.08.2023 (Gazette No. 2347/10) Approval 18.10.2023

17	Conferment of Honour of senior instructing Attorney-at-Law Bill	To recognize and honor in appreciation of the work of senior instructing Attorney-at-Law who have demonstrated eminence and high standards and made a significant contribution to their profession.	18.10.2023
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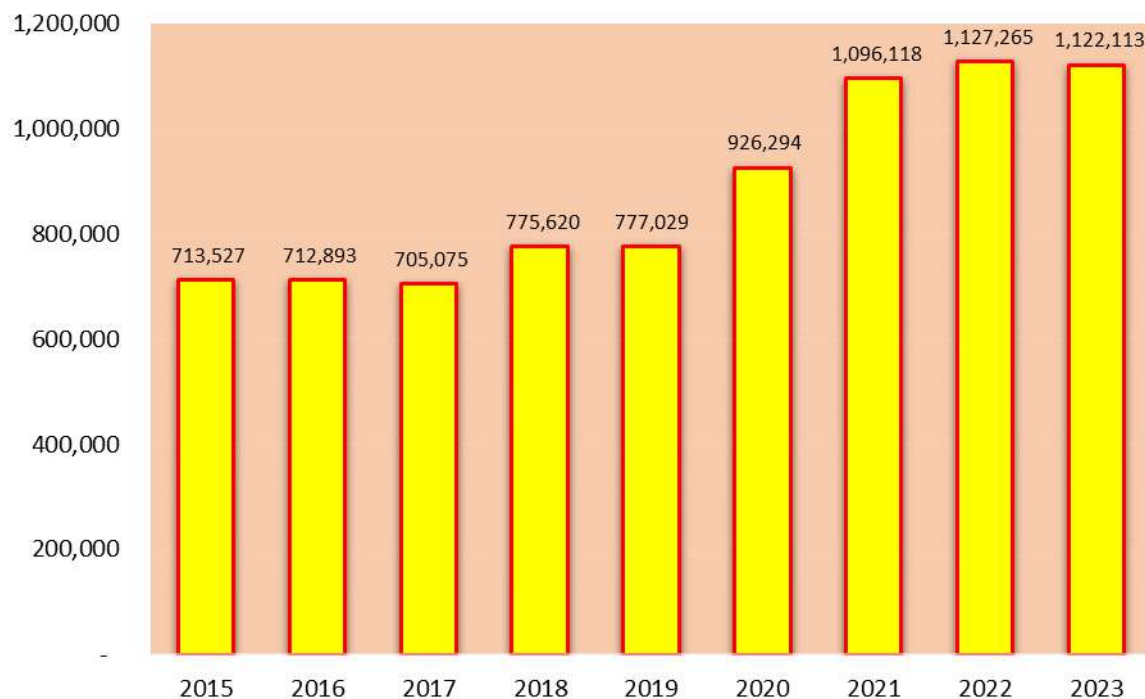
The following orders and regulations have also been gazetted in the year 2023.

Title	Objective	Present Status
01.Order made by the Minister of Justice, Prison Affairs and Constitutional Reforms under Section 27 read with Sub Section (2) of Section (4) in Mediation Board (Special Categories of Disputes) No. 21 of 2003.	Introducing qualifications for appointing mediators for special Mediation Boards for land dispute resolution.	Government Gazette No. 2314/80 dated 14.01.2023.
02.Terms made by the Minister of Justice, Prison Affairs and Constitutional Reforms by virtue of the powers vested under the Section 8 of Mediation Board (Special Categories of disputes) Act No.21 of 2003.	Amending the term "Shall be less than Rupees Five Hundred Thousand (Rs. 500,000/-) by substituting "Shall be or less than Rupees One Million (Rs. 1,000,000/-) instead of aforesaid words and figures stated in Paragraph of the term made under Section 8 of Mediation Board (Special Categories of disputes Act No. 21 of 2023) published in Gazette (extraordinary) No. 2259/11 dated 21 <sup>st</sup> December 2021.	Government Gazette No. 2328/19 dated 21.04.2023

These legislative amendments have provided positive solutions to long-standing problems in the country. The law regarding repossession of properties that had been leased for many years, the establishment of rehabilitation bureau for drug addicts which has become a big scourge in the country, the management of candidates' expenses and the anti-corruption act introduced to reduce bribery and corruption are very special.

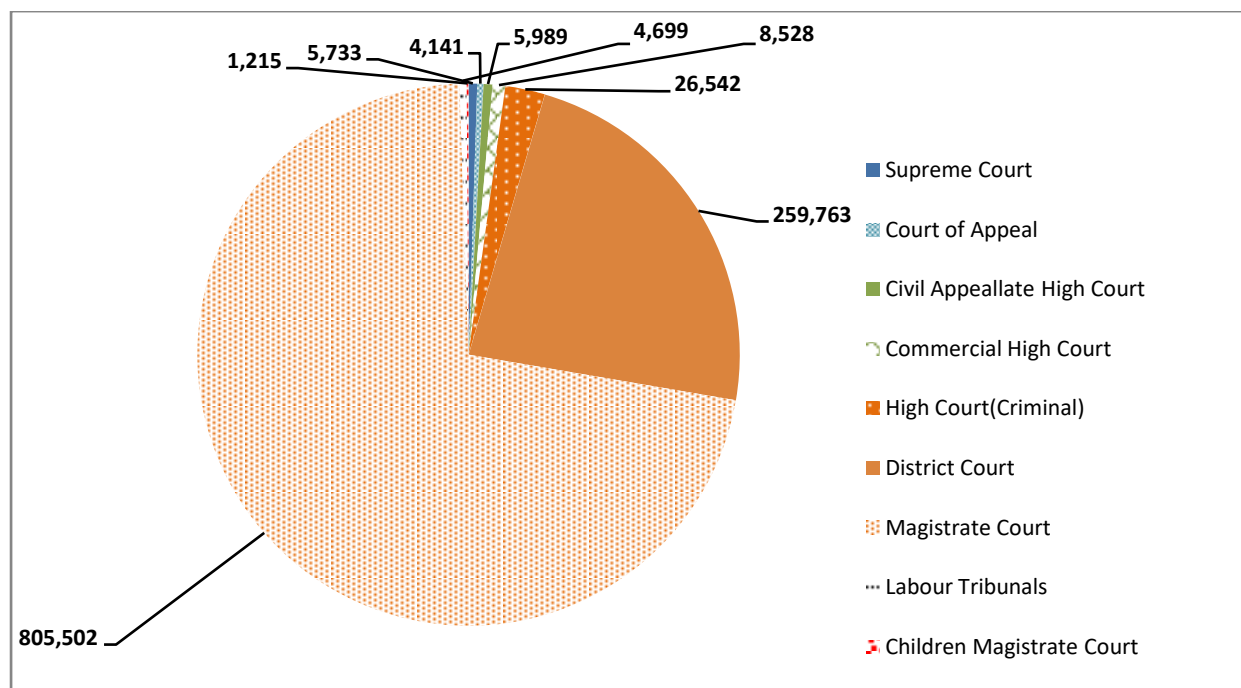
The biggest crisis that the judicial sector has faced so far is that the courts have been piling up to solve a large number of cases for a long time. From 2015 to now, the number of cases at the end of each year is as follows.

## **Number of cases to be solved from 2015 - 2023**



A large number of these pending cases are in the Magistrates Courts and District Courts. The way the cases are stacked according to each court is as follows.

## **Number of cases pending in Courts as on 31.12.2023**



This situation in the courts has adversely affected the development of the economy of the country and has caused Sri Lanka to go down in international rankings. It leads to creation of adverse investment environment in the country and discourages foreign investment.

Automating the court system has been identified as a major need to change this delay in the administration of justice and the implementation of this project has become extremely challenging with the current economic situation of our country.

Another major reason for the delay in cases in the courts has been identified as the insufficient number of judges in proportion to the disputes referred to the courts.

The information about the judges in the courts as on 31.12.2023 is as follows.

Courts	No. of Courts	No. of Court houses	Number of Cases to be solved (31.12.2023)	Number of Judges (31.12.2023)	Number of cases per Judge
Supreme Courts	01	04	5,733	17	337
Court of Appeal	01	10	4,141	20	207
Civil Appellate High Courts	22	22	5,989	92	472
Commercial High Court	01	04	8,528		
Special High Courts	01	02	01		
High Courts (Criminal)	34	48	26,542		
District Courts	33	61	259,763	259	4,117
District/ Magistrate's Courts	52	81	-		
Magistrate's Courts	53	78	804,052		
Circuit Magistrate's Courts	25	25	-		
Children Magistrate's Courts	02	01	1,215		
Labour Tribunals	39	39	4,699	33	142
<b>Total</b>	<b>264</b>	<b>375</b>	<b>1,122,113</b>	<b>416</b>	

The number of judges per million of the population is very low compared to other countries. Understanding this situation, the ministry is implementing a program to increase the number of judges and the number of courts from the year 2020. Accordingly, 30 judicial officers were recruited in the year 2023 even in difficult times. Accordingly, the number of courts could be increased to some extent. Also, the District Courts were full of cases on financial issues and as a solution Small Claims Courts were introduced. So far, the number of judges per million of the population has been increased to 19. Accordingly, it was possible to establish separate small claims courts in Colombo, Kandy and Matara.

Despite the construction of a large number of buildings to increase the number of courts, due to the adverse economic situation in the country and the price fluctuations in the market, there were various problems to carry out their future work. Also, many projects had to be temporarily stopped following the instructions of the Expenditure Control Circular. However, Ratnapura and Welimada Court Complexes were bestowed to the people. The Theldeniya and Galle court complexes are nearing completion.



### **Court Complex – Ratnapura**



### **Court Complex - Welimada**



Also, it was able to start renovation work on the Superior Court Complex building, built in 1989, under the full assistance of the Republic of China. This delayed project was made possible by being able to move the ministry to a rented building to carry out the repairs in parts. This foreign aid project is a project that has not been able to be implemented since 2015. The Supreme Court should also be established in another place to enable the next phase of this project. The Supreme Court has started the construction work up to 6 floors of the 14-storey building on the BCC land in Colombo to be temporarily established until the repairs are completed. After the renovation of this superior court complex building, this building will be used for the establishment of courts located in the oldest buildings in Hulfsdorp, Colombo.

In order to play a major role in promoting the rule of law in the country by making the judicial sector efficient, the departments and institutions under this ministry were also directed by giving instructions and guidance. The alternative dispute resolution system was strengthened to the maximum to reduce the backlog of cases in the courts. There are 329 Community Mediation Boards operating throughout the island and 8,400 mediators are working for them. Special mediation boards are functioning in 16 districts regarding land disputes and 489 mediators are supported for that purpose.

The disputes settled in the year 2023 are as follows.

Description	Number
Number of unsettled applications, brought forward as at 2023	35,048
Total number of applications from 01.01.2023 to 31.12.2023	211,678
Total number of applications	246,726
Number of applications, removed from roll	8,589
Number of applications, dismissal	3,491
Number of applications Remained as unfinished	93,751
Total number of applications dissuaded	98,374
Total number of applications settled	67,751
Total number of applications settled percentage	69.87%
Total number of applications which measures were taken	204,205
Remained unfinished as at 31.12.2023	42,521

Settlement of disputes as per sources in the year 2023 as follows.

Disputes categories according to sources	No. of disputes, reported	No. of disputes, discussed	No. of disputes, settled	Percentage of settlement
Court	26,337	15,193	10,664	70%
Police	59,023	32,395	20,851	64%
Banks/Financial Institutions	142,773	41,975	30,589	73%
Disputants	16,104	7,986	5,092	63%
Other	2,489	825	555	67%
Total	246,726	98,374	67,751	69%

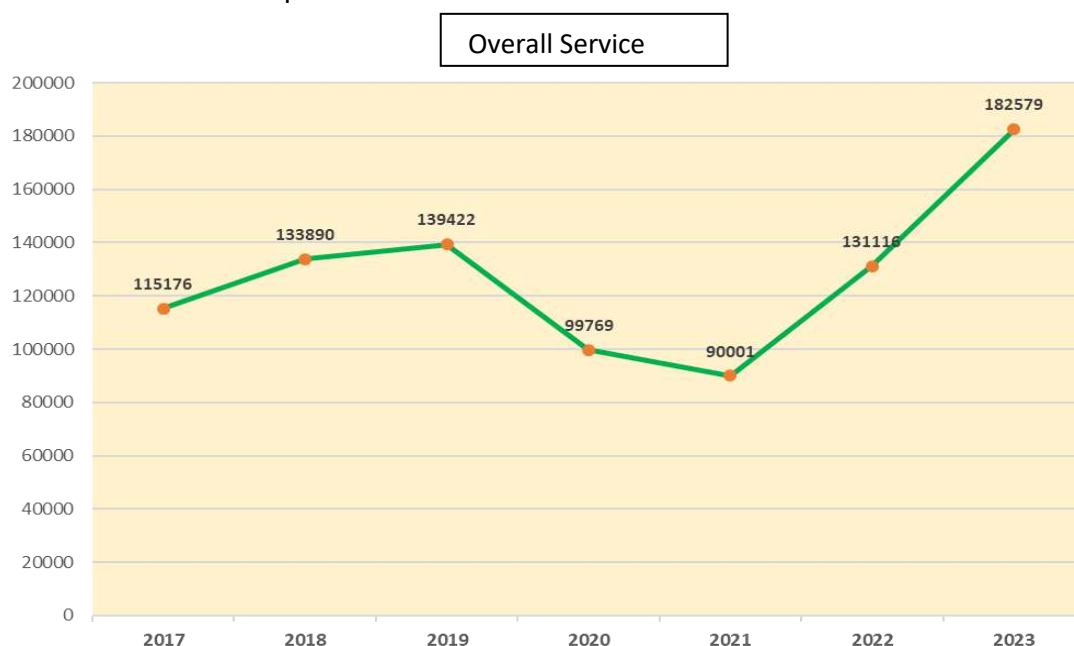
Also, the **Department of Debt Conciliation** is working to provide relief to those who have become indebted on Transfer deeds. The information related to its performance in the last year is as follows.

Branch board	No. of applications in branches	No. of applications settled as at 31.12.2022	No. of cases remained as at 31.12.2022
Main board	170	122	237
Branch board Colombo	183	112	190
Branch board Galle	197	175	160
Branch board Gampaha	278	276	255
Branch board Kurunegala	296	204	259
Total	1,124	889	1,101

A great service has been performed through 85 legal aid centers throughout the island to ensure equal access to justice for every citizen by Sri Lanka Legal Aid Commission . In the year 2023, 182,579 people have been provided legal aid services and the related details are as follows.

Details of the cases	No. of cases
No. of cases brought forward as on.01.01.2023	38,739
Total No. of cases as on 31 <sup>st</sup> December,2023	51,721
Number of 1 <sup>st</sup> counseling provided from 01.01.2023 to 31.12.2023	36,539
Number of legal aid provided 31.12.2023	13,755
No. of cases filed newly from.01.01 .2023 to. 31.12.2023	12,982
Number of cases carried forward as on 31.12.2023	38,905
Total number of counseling provided from 01.01.2023 to 31.12.2023	130,858
Total service performed from 01.01.2023 to 31.12.2023	<b>51,721 + 130,858</b> <b>=182,579</b>

The graph below shows how the provision of legal aid services continued to increase after the end of the Covid epidemic situation.



The **National Authority for the Protection of Victims and Witnesses of Crime** established to protect and support the claims and rights of victims of crime as well as the rights of witnesses is crucial. The role played by the Law and Enforcement Division is as follows.

Complaints / Requests	No. of Complaints / Requests
I. Relating to rights and violations of rights	105
II. 8.9 For investigation of offenses under Section	110
III. Request for assistance	48
Total complaints received during the relevant period	<b>263</b>

I. Relating to rights and violations of rights

Number of complaints brought forward from the year 2022	123
Number of complaints brought forward from the year 2023	105
<b>Total</b>	<b>228</b>
Number of complaints investigated	58
Number of complaints under further investigation	170

II. For investigation of offenses

Number of complaints brought forward from the year 2022	97
Number of complaints brought forward from the year 2023	110
<b>Total</b>	<b>207</b>
Number of complaints investigated	29
Number of complaints under further investigation	178

III. Request for assistance

Number of complaints brought forward from the year 2022	58
The number of requests received in the year 2023	48
<b>Total</b>	<b>106</b>
Number of complaints supported and closed	16
Number of Complaints prepared to file VIS	40
Number of complaints prepared for taking evidence by simultaneous audio-visual link	20
Number of complaints further supporting	30

The roles performed by the protection department are as follows

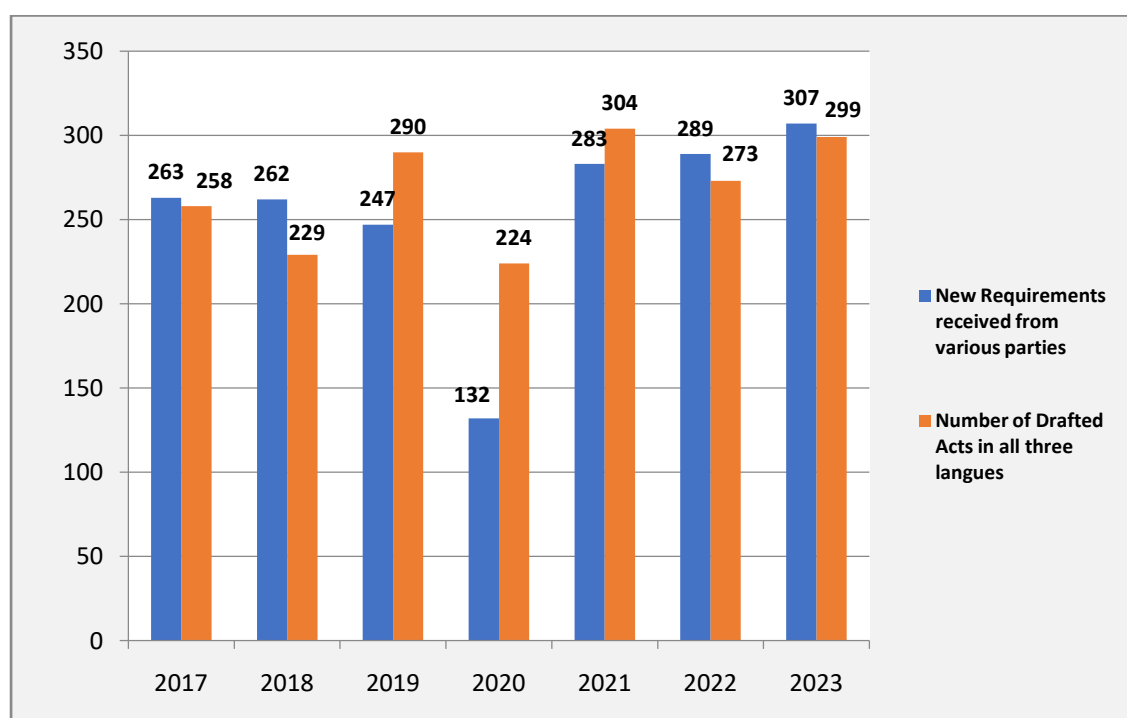
Year	Mumer of complaints	Complaints under investigation and providing mutual protection	Complaints under protection and protection provided	Number of complaints closed	Complaints referred to the Attorney General for advice
Carried over from previous years	171	39	100	31	01
2023	189	162	18	09	-
<b>Total</b>	<b>360</b>	<b>202</b>	<b>118</b>	<b>40</b>	<b>01</b>

The number of orders received from 01.01.2023-31.12.2023

Year	Number of Judicial Commission orders	Orders providing protection	Number of complaints closed
Carried over from previous years	38	27	11
2023	19	18	01
Total	57	45	12

The **Sri Lanka Judges' Institute** is working for capacity development of judges and has conducted 24 training sessions for 1,104 judicial officers during the year 2023. In order to develop the capacity of other officers of the courts, the **Non-Judicial Officers Training Institute** has conducted 40 training programs for 4,119 for non-judicial officers. Also, 12 efficiency tests have been conducted for 306 applicants.

Departments and institutions under the purview of the Ministry have played a great role in strengthening the judicial sector. In the year 2023, 299 legal drafts belonging to various ministries departments have been drafted by the **Legal Draftsman's Department**. Also, in the past years, the Legal Draftsman's Department has performed an exceptional service as follows.



Prompt provision of analytical reports by the **Government Analyst's Department** is very important for the expatiation of administration of justice and decongestion in prisons. 15 interns have been recruited under foreign aid to remedy the shortage of officers in that department. Government Analyst's Department was provided with necessary laboratory kits and the supply of analytical reports was digitized. Having to provide a large amount of

reports on drugs has been challenging. The progress of providing analytical reports in 2023 is as follows

Division	Remaining number of cases	Number of cases received	Number of cases reported	Number of cases not reported to end of the year-
Narcotics and Psychotropic Division	5,709	28,133	24,088	9,754
Division of Firearms and Missile Science	214	594	493	315
Explosives and Fires	177	661	713	125
Poisons	891	2,730	2,482	1,139
Division of Forensic Serology (Blood and other Physical substances)	3060	1,909	1,748	3,221
Division of suspicious Documents	1057	1,751	1,497	1,329
Miscellaneous Division of Forensic Science	225	852	723	354
Liquor	596	11,284	10,427	1,453
Alcohol and Tobacco	82	2,756	2,746	92
Samples of foods under the food Act	171	7,590	7,731	30
Different types of food	7	626	623	10
Total	12,189	58,886	53,253	17,822

The main challenge faced by the **prison department** is that the number of inmates is more than the available capacity within the prisons. At the opening of December 31, 2023, there were 9,640 prisoners and 21,243 suspects for a total of 30,883 inmates. To reduce this amount, it is important that the analytical reports are provided promptly, and the prison can release prisoners on the basis of good behavior. Information related to the release of prisoners in 2023 is as follows.

Serial Number	The way of offence was commuted	Number of prisoners released
01	Releasing under a License	126
02	Sending home for leave	262
03	Releasing under good behavior	200
04	Release of prisoners on specific dates	4,114
Total		4,702

Community correction has been introduced as an alternative solution to reduce prison overcrowding. Below is the information related to obtaining the Community Development Amendment Orders in the year 2022 by the **Department of Community Based Corrections**.

Year	Number of obtained orders	Number of completed orders	Number of violations
2023	14,026	5,369	1,441
Details of the orders to be processed in the year 2023 where the orders were received in the previous years but the orders were not completed in those years	6,485	3,115	2,030
<b>Total</b>	20,511	8,484	3,471

Number of persons who have been socialized from the centers, which are maintained by the **Bureau of Rehabilitation**

Month	Number referred to rehabilitation	Number of prisoners socialized
January	84	47
February	85	57
March	90	63
April	105	107
May	84	102
June	118	59
July	149	93
August	260	57
September	212	109
October	259	63
November	165	84
December	214	85
<b>Total</b>	1,825	926

The National Integration Division works with the Office for **National Unity and Reconciliation**, the **Office on Missing Persons**, and the **Office for Reparations** to prepare the ground for a strong, stable, progressive and peace-loving nation where all Sri Lankans live in harmony and harmony. The programs implemented to empower marginalized school children are as follows.



Serial Number	Programme	Projects implemented	Number of projects	Number of beneficiaries	Expenditure (Rs.)
01	Empowering marginalized school children	Providing school items to orphaned or single parent children or poverty stricken children	21	2,170 school children	7,284,392.00
02	Providing equipment to underserved schools	Provision of book cupboards, Equipment, library facilities, technical equipment, books ,cupboard stables and chairs	04 School		698,100.00
<b>Total</b>			25		7,982,492.00

120 projects have been implemented for 372 beneficiaries for the economic empowerment of low-income families and women-headed families. In addition, 59 separate projects have been implemented for the economic empowerment of women-headed families in the North East. The number of co-operative societies in gramaniadhari divisions has been increased to 10,013. Mobile services were conducted in Trincomalee and Batticaloa to solve the problems of the public, and more than 1,250 service beneficiaries were served. Mobile services were also held in the districts of Nuwara Eliya, Matale and Kandy, serving more than 20,000 low-income people. These activities were carried out entirely with the support of foreign aid agencies.

Also, being able to pass the Office for National Unity and Reconciliation Act created a very good situation for the future activities of that institution. It was also possible to speed up investigations of missing persons, and it is a unique achievement that the **Office on Missing Persons** was able to conduct 5,210 investigations in the year 2023. The **Office for Reparation** offered financial relief of 1,334.5 million rupees to 3,455 families and conducted many psychosocial programs to heal the minds of the victims. Also, for the economic empowerment of the aggrieved families, the Office has implemented four major livelihood projects. The Office for **National Unity and Reconstruction** implemented many programs and projects in 2023 on reconciliation and education, arts and culture for reconciliation, and conflict resolution.

I appreciate the role played by the Ministry of Justice and all the staff of its departments in the year 2023 to provide more efficient service to the people by improving the judicial sector. I gratefully remember Mr. Wijayadasa Rajapaksa, Hon. Minister, President's Counsel, and Mr. Anuradha Jayaratne, Attorney-at-Law, Hon. Minister of State, who provided leadership and guidance for playing a great role in the Ministry of Justice.

Sgd.

**M.N.Ranasinghe**

**Secretary**

**Ministry of Justice , Prison Affairs and Constitutional Reforms**



## Chapter 03 – Overall Financial Performance

### 3.1 Statement of Financial Performance Head – 110

Statement of Financial Performance for the period ended 31st December 2023				ACA -F	
Revised Budget Allocations 2023	Note	Actual	2022		
Rs.		Rs.	Rs.		
<b>Revenue Receipts</b>					
Income Tax	1	-	-		
Taxes on Domestic Goods & Services	2	-	-		
Taxes on International Trade	3	-	-		
Non Tax Revenue & Others	4	-	-		
<b>Total Revenue Receipts (A)</b>		-	-		
<b>Non Revenue Receipts</b>					
Treasury Imprests		2,581,631,859	2,308,512,574		
Deposits		134,964,775	77,197,356		
Advance Accounts		44,621,794	36,086,465		
Other Main Ledger Receipts		-	-		
<b>Total Non Revenue Receipts (B)</b>		<b>2,761,218,428</b>	<b>2,421,796,395</b>		
<b>Total Revenue Receipts &amp; Non Revenue Receipts C = (A)+(B)</b>		<b>2,761,218,428</b>	<b>2,421,796,395</b>		
<b>Remittance to the Treasury (D)</b>		<b>35,106,325</b>	-		
<b>Net Revenue Receipts &amp; Non Revenue Receipts E = (C)-(D)</b>		<b>2,726,112,103</b>	<b>2,421,796,395</b>		
<b>Less: Expenditure</b>					
<b>Recurrent Expenditure</b>					
Wages, Salaries & Other Employment Benefits	5	655,763,739	556,975,582		
Other Goods & Services	6	705,303,005	586,889,202		
Subsidies, Grants and Transfers	7	2,380,161,550	1,194,668,007		
Interest Payments	8	-	-		
Other Recurrent Expenditure	9	78,000	85,978		
<b>Total Recurrent Expenditure (F)</b>		<b>3,741,306,294</b>	<b>2,338,618,769</b>		

<b>Capital Expenditure</b>		
Rehabilitation & Improvement of Capital Assets		
Acquisition of Capital Assets	10	80,088,051
Capital Transfers	11	951,139,582
Acquisition of Financial Assets	12	238,631,522
Capacity Building	13	-
Other Capital Expenditure	14	1,186,897
	15	170,189,296
<b>Total Capital Expenditure (G)</b>		<b>1,441,235,348</b>
Deposit Payments		
Advance Payments		64,636,249
Other Main Ledger Payments		49,316,214
<b>Total Main Ledger Expenditure (H)</b>		<b>113,952,463</b>
<b>Total Expenditure I = (F+G+H)</b>		<b>5,296,494,105</b>
<b>Balance as at 31st December J = (E-I)</b>		<b>(2,570,382,003)</b>
<b>Balance as per the Imprest Adjustment Statement</b>		<b>(2,570,382,003)</b>
<b>Imprest Balance as at 31st December</b>		<b>-</b>

  
 .....  
 Chief Financial Officer /Chief Accountant/Director (Finance)/  
 Commissioner (Finance)  
 Date : 2024.02.28.

**R.M.D.K. Ramanayake**  
 Chief Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.

ACA -F

**Statement of Financial Performance  
for the period ended 31st December 2023**

Revised Budget Allocations 2023	Rs.	No te	2023 Rs.	Actual	2022 Rs.
<b>Revenue Receipts</b>					
Income Tax	-	1	-	-	-
Taxes on Domestic Goods & Services	-	2	-	-	-
Taxes on International Trade	-	3	-	-	-
Non Tax Revenue & Others	-	4	-	-	-
<b>Total Revenue Receipts (A)</b>	-		-	-	-
<b>Non Revenue Receipts</b>					
Treasury Imprests	-		9,329,933,874	-	8,069,300,000
Deposits	-		16,763,087,720	-	11,985,844,103
Advance Accounts	-		454,639,060	-	407,681,024
Other Main Ledger Receipts	-		-	-	-
<b>Total Non Revenue Receipts (B)</b>	-		<b>26,547,660,654</b>	-	<b>20,462,825,127</b>
<b>Total Revenue Receipts &amp; Non Revenue Receipts C = (A)+(B)</b>			<b>26,547,660,654</b>		<b>20,462,825,127</b>
<b>Remittance to the Treasury (D)</b>			<b>794,305,253</b>		-
<b>Net Revenue Receipts &amp; Non Revenue Receipts E = (C)-(D)</b>	-		<b>25,753,355,401</b>		<b>20,462,825,127</b>
<b>Less: Expenditure</b>					
<b>Recurrent Expenditure</b>	-				
Wages, Salaries & Other Employment Benefits	6,901,477,420.00	5	6,823,928,795	-	6,834,429,168
Other Goods & Services	2,144,510,000.00	6	2,094,020,111	-	1,798,903,121
Subsidies, Grants and Transfers	272,375,445.00	7	250,670,241	-	211,336,947
Interest Payments	-	8	-	-	-
Other Recurrent Expenditure	500,000.00	9	353,256	-	195,067
<b>Total Recurrent Expenditure (F)</b>	<b>9,318,862,865.00</b>		<b>9,168,972,403</b>		<b>8,844,864,303</b>
		1			

<b>Capital Expenditure</b>			
Rehabilitation & Improvement of Capital Assets	10	681,580,905	615,031,592
Acquisition of Capital Assets	11	1,137,735,397	1,133,605,614
Capital Transfers	12	12,750,000	13,600,000
Acquisition of Financial Assets	13	-	-
Capacity Building	14	3,903,280	8,913,768
Other Capital Expenditure	15	-	63,330
<b>Total Capital Expenditure (G)</b>		<b>1,835,969,582</b>	<b>1,771,214,304</b>
Deposit Payments		17,715,359,323	10,774,914,847
Advance Payments		525,726,383	506,074,208
Other Main Ledger Payments		-	-
<b>Total Main Ledger Expenditure (H)</b>		<b>18,241,085,706</b>	<b>11,280,989,055</b>
<b>Total Expenditure I = (F+G+H)</b>		<b>29,246,027,691</b>	<b>21,897,067,661</b>
<b>Balance as at 31st December J = (E-I)</b>		<b>(3,492,672,290)</b>	<b>(1,434,242,534)</b>
<b>Balance as per the Imprest Adjustment Statement</b>		<b>(3,492,672,290)</b>	<b>(1,434,242,534)</b>
<b>Imprest Balance as at 31st December</b>		<b>-</b>	<b>-</b>

  
 Chief Financial Officer/ Chief Accountant/  
 Director (Finance)/ Commissioner (Finance)

Name :

Date : 2024/01/18

**R.M.D.K. Ramanayake**  
 Chief Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.

### 3.2 Statement of Financial Position

Head - 110

ACA-P

#### Statement of Financial Position As at 31st December 2023

	Note	Actual 2023 Rs	2022 Rs
<b>Non Financial Assets</b>			
Property, Plant & Equipment	ACA-6	4,719,772,680	4,148,831,226
<b>Financial Assets</b>			
Advance Accounts	ACA-5/5(a)	377,525,279	371,959,028
Cash & Cash Equivalents	ACA-3	-	-
<b>Total Assets</b>		<b>5,097,297,958</b>	<b>4,520,790,254</b>
<b>Net Assets / Equity</b>			
Net Worth to Treasury		(81,174,464)	(15,540,357)
Property, Plant & Equipment Reserve		4,719,772,680	4,148,831,226
Rent and Work Advance Reserve	ACA-5(b)	286,772,495	285,900,663
<b>Current Liabilities</b>			
Deposits Accounts	ACA-4	171,927,248	101,598,722
Unsettled Imprest Balance	ACA-3	-	-
<b>Total Liabilities</b>		<b>5,097,297,958</b>	<b>4,520,790,254</b>



Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 01 to 41 and Annexures to accounts presented in pages from 42 to 54 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

.....  
 Chief Accounting Officer  
 Name :  
 Designation :  
 Date :

**M.N. Ranasinghe**  
 Secretary  
 Ministry of Justice, Prison Affairs and  
 Constitutional Reforms  
 No. 19, Sri Sangaraja Mawatha,  
 Colombo 10.

.....  
 Accounting Officer  
 Name :  
 Designation :  
 Date :

.....  
 Chief Financial Officer/Chief Accountant/  
 Director (Finance)/Commissioner (Finance)  
 Name :  
 Date : 2024.02.28

**R.M.D.K. Ramanayake**  
 Chief Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.

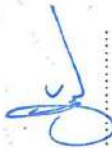
## Head 228

Statement of Financial Position As at 31st December 2023			ACA-P	
	Note	Actual	2023	2022
			Rs	Rs
<b><u>Non Financial Assets</u></b>				
Property, Plant & Equipment	ACA-6	17,695,442,112	15,117,095,060	
<b><u>Financial Assets</u></b>				
Advance Accounts	ACA-5/5(a)	1,831,517,229	2,089,357,557	
Cash & Cash Equivalents	ACA-3	-	-	
<b>Total Assets</b>		<b>19,526,959,341</b>	<b>17,206,452,617</b>	
<b><u>Net Assets / Equity</u></b>				
Net Worth to Treasury		(12,157,866,798)	1,524,251,073	
Property, Plant & Equipment Reserve		17,695,442,112	(13,181,225,724)	
Rent and Work Advance Reserve	ACA-5(b)	307,266,157	15,117,095,060	636,193,808

<b><u>Current Liabilities</u></b>			
Deposits Accounts	ACA-4	13,682,117,870	14,634,389,474
Unsettled Imprest Balance	ACA-3	-	-
<b>Total Liabilities</b>		<b>19,526,959,341</b>	<b>17,206,452,617</b>

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 1 to 34 and Annexures to accounts presented in pages from 35 to 51 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

  
 .....  
 Chief Accounting Officer  
 Name :  
 Designation :  
 Date : 2024.02.28

**M.N. Ranasinghe**  
 Secretary  
 Ministry of Justice, Prison Affairs and  
 Constitutional Reforms  
 No. 19, Sri Sangaraja Mawatha,  
 Colombo 10.

  
 .....  
 Chief Financial Officer/ Chief Accountant/  
 Director (Finance)/ Commissioner (Finance)  
 Name :  
 Date : 2024/02/28

**R.M.D.K. Ramanayake**  
 Chief Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.



### 3.3 Statement of Cash Flows

Head – 110

ACA-C

#### Statement of Cash Flows for the Period ended 31st December 2023

	Actual	
	2023 Rs.	2022 Rs.
<b>Cash Flows from Operating Activities</b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	43,126,456	46,365,049
Imprest Received	2,581,631,859	2,308,512,574
Recoveries from Advance	37,093,730	41,572,368
Deposit Received	127,299,727	73,022,960
<b>Total Cash generated from Operations (A)</b>	<b>2,789,151,773</b>	<b>2,469,472,950</b>
<b>Less - Cash disbursed for:</b>		
Personal Emoluments & Operating Payments	1,030,206,994	832,742,623
Subsidies & Transfer Payments	481,603,535	668,851,949
Expenditure incurred on behalf of Other Heads	53,260,878	(271,298,323)
Imprest Settlement to Treasury	35,106,325	-
Advance Payments	46,002,397	47,041,469
Deposit Payments	56,971,202	22,050,538
<b>Total Cash disbursed for Operations (B)</b>	<b>1,703,151,331</b>	<b>1,299,388,256</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)</b>	<b>1,086,000,441</b>	<b>1,170,084,694</b>
<b>Cash Flows from Investing Activities</b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-

Recoveries from On Lending	-	-
<b>Total Cash generated from Investing Activities (D)</b>	-	-
<u>Less - Cash disbursed for:</u>		
Capital Expenditure	1,086,000,441	1,170,084,694
<b>Total Cash disbursed for Investing Activities (E)</b>	1,086,000,441	1,170,084,694
<b>NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(D)-(E)</b>	(1,086,000,441)	(1,170,084,694)
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (G)=(C) + (F)</b>	-	-
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
<b>Total Cash generated from Financing Activities (H)</b>	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
<b>Total Cash disbursed for Financing Activities (I)</b>	-	-
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)</b>	-	-
<b>Net Movement in Cash (K) = (G) + (J)</b>	-	-
Opening Cash Balance as at 01 <sup>st</sup> January	-	-
Closing Cash Balance as at 31 <sup>st</sup> December	-	-

.....  
Chief Financial Officer /Chief Accountant/Director (Finance)/  
Commissioner (Finance)

Date : 2024.02.28.

**R.M.D.K. Ramanayake**  
Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.

6

**Statement of Cash Flows  
for the Period ended 31st December 2023**

	Actual	
	2023 Rs.	2022 Rs.
<b>Cash Flows from Operating Activities</b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	3,307,075,413	2,111,247,505
Imprest Received	9,329,933,874	8,069,300,000
Recoveries from Advance	449,292,889	414,511,741
Deposit Received	16,763,087,720	11,985,805,103
PSPF Receipts	5,000	1,698
<b>Total Cash generated from Operations (A)</b>	<b>29,849,394,897</b>	<b>22,580,866,047</b>
<b>Less - Cash disbursed for:</b>		
Personal Emoluments & Operating Payments	8,865,109,444	8,603,068,461
Subsidies & Transfer Payments	45,030,241	48,016,947
Expenditure incurred on behalf of Other Heads	78,301,202	907,422,867
Imprest Settlement to Treasury	794,305,253	
Advance Payments	528,069,853	505,905,512
Deposit Payments	17,715,359,323	10,774,875,847
<b>Total Cash disbursed for Operations (B)</b>	<b>28,026,175,315</b>	<b>20,839,289,634</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C) =(A)-(B)</b>	<b>1,823,219,582</b>	<b>1,741,576,413</b>

Interest  
Dividends  
Divestiture Proceeds & Sale of Physical Assets  
Recoveries from On Lending  
**Total Cash generated from Investing Activities (D)**

**Purchase or Construction of Physical Assets & Acquisition of Other Investment**

NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES  
(G)=(C)+(F)

Local Borrowings  
Foreign Borrowings  
Grants Received  
Total Cash generated from Financing Activities (H)

Repayment of Local Borrowings  
Repayment of Foreign Borrowings  
Total Cash disbursed for Financing Activities (1)

Net Movement in Cash (K) = (G) + (J)  
Opening Cash Balance as at 01<sup>st</sup> January  
Closing Cash Balance as at 31<sup>st</sup> December

.....  
 Chief Financial Officer/Chief Accountant  
 Director (Finance)/ Commissioner (Finance)  
 R.M.D.K. Ramanayake  
 Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.  
 2024/02/26

### 3.4 Notes to the Financial Statements Head- 110

Annexure-(i)

**Statement of Losses and Waivers**  
(Losses under F.R. 106 and F.R. 113)  
Ministry : Ministry of Justice, Prison affairs and Constitutional Reforms  
Expenditure Head No : 110  
Programme No. & Title : 01 - Operational.

(i) Statement of Losses Recovered/Written off/Waived off during the year.

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00		
Over	Rs. 25,000.01		
Total		0	-
<u>Classification of the cases by nature of Losses.</u>			
		No. of Cases	Value (Rs.)
		Nil	

Total 3 0.00

(ii) Statement of Losses being held to be Written off/Waived off or recoverable so far

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00		
Over	Rs. 25,000.01		
		0	0

	No. of Cases	Value (Rs.)
<u>Classification of the cases by Nature of Losses</u>		
	Nil	
Total	0	0

note:-\*Of the twelve event categories, three event categories have not been appraised.

Age Analysis per (ii)			
Less than five years	No. of Cases	Amount	Rs.
5-10 years	No. of Cases	Amount	Rs.
Over 10 years	No. of Cases	Amount	Rs.

Chief Financial Officer /Chief Accountant/Director (Finance)/  
Commissioner (Finance)

Date : 2024.02.28  
R.M.D.K. Ramanayake

Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.



Annexure-(ii)

Statement of Write off from books

Expenditure Head No : 110

Programme No. &amp; Title : 01 - Operational Activities

Ministry : Ministry of Justice, Prison affairs and Constitutional Reforms

Statement of losses and waivers under F.R. 109 during the year

Value		No. of Cases
(i)	Below Rs. 25,000.00	4
(ii)	Over Rs. 25,000.01	10
<b>Total</b>		<b>14</b>
		<b>Value (Rs.)</b>
		70,800
		4,315,881
		<b>4,386,681</b>

Statement of write off from the book and recoveries under F.R. 109 during the year

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1. KP-2024- Front glass breakage		45,750			45,750	
2. KR-2412-The front of the car is damaged		948,000			948,000	
3.CAT-5381-The lower part of the rear buffer is damaged.		22,500			22,500	
4. CAF-3178- Winscreen breaking		12,500			12,500	
5. NB-0881-Damage on right side of rear door		47,300			47,300	
6. KR-2430-Car body damage		52,000			52,000	
7. KR-1250-back buffer damage		23,000			23,000	
8. PH-1287- Front right wheel upper part damaged		34,500			34,500	
9. KR-2389-Damaged side mirror cover		12,800			12,800	
10.PG-0671-Rear left signal light broken		32,800			32,800	
11.KP-1173-Back buffer damage		59,250			59,250	
12. PH-1287-Damage to power pole and damage to front hull of Sri Lanka Electricity Board		1,493,231			1,493,231	
13. PD-8771-side mirror damage		77,550			77,550	
14. Overturning into a canal at PA-5045 Ruwanwella Pethangoda bypass		1,525,500			1,525,500	
<b>Total</b>		<b>4,386,681</b>			<b>4,386,681</b>	

Note - Excluding losses and waivers to be accounted in Annexure(i), only any other losses and waivers under F.R. 109 should be included in this format.

\* When there are no information with regard to this report, a nil report should be submitted



**B.M.D.K. Ramanayake**  
Chief Financial Officer /Chief Accountant/ Director (Finance)  
Commissioner (Finance)

**Ministry of Justice, Prison Affairs and Constitutional Reforms**  
Colombo 10.

Date : 2024.02.08.

## New CIGAS Web Application

Treasury Accounts Statements for the year 2023

Sign Out

Generate



### Cumulative Commitment/ Liability Report for the Year - 2023

Printed by Chathul2  
 New Table No :SA-92  
 Old Table No :-  
 Report Date 2/20/2024 3:05:39 PM



Director General,  
 Department of State Accounts,  
 General Treasury, Colombo 1.

Nature	Commit No	Date	To whom	Vote	Commitment	Commit bal	L Date	Liability amt	Revised Lia	Paid	Liability Bal Reported By
	157/133-3	31 Jul 2019	FARMERS ORGANIZATION MULIYAWALAI NORTH	MUL-110-1-4-5-2202-P	496.45	496.45	26 Dec 2019	0.00	0.00	0.00	0.00281
	157/133-5	31 Jul 2019	FARMERS ORGANIZATION ITHACHCHADAMPANKULAM	MUL-110-1-4-5-2202-P	39.65	39.65	31 Oct 2019	0.00	0.00	-0.00	0.00281
	157/2018-1	31 Jul 2019	FARMERS ORGANIZATION KANNAKI	MUL-110-1-4-5-2202-P	12,390.11	12,390.11	29 Dec 2019	0.00	0.00	0.00	0.00281
	157/2018/11	31 Jul 2019	FARMERS ORGANIZATION KOKKUTHODUWAI CENTER	MUL-110-1-4-5-2202-P	9,134.00	9,134.00	19 Dec 2019	0.00	0.00	0.00	0.00281
Govt	12/396	31 Dec 2023	Dishni Wijenayaka	B02-110-1-3-0-1409-42-P	8,000.00	0.00	31 Dec 2023	8,000.00	0.00	0.00	8,000.00270
Govt	12/397	31 Dec 2023	DM Senewirathna Bandara	B02-110-1-3-0-1409-42-P	7,000.00	0.00	31 Dec 2023	7,000.00	0.00	0.00	7,000.00270
Govt	12/398	31 Dec 2023	ANGIP Nanayakkara	B02-110-1-3-0-1409-42-P	7,000.00	0.00	31 Dec 2023	7,000.00	0.00	0.00	7,000.00270
Govt	12/399	31 Dec 2023	WM Chandrasena	B02-110-1-3-0-1409-42-P	8,000.00	0.00	31 Dec 2023	8,000.00	0.00	0.00	8,000.00270
Govt	12/400	31 Dec 2023	WM Upathissa	B02-110-1-3-0-1409-42-P	7,000.00	0.00	31 Dec 2023	7,000.00	0.00	0.00	7,000.00270
Govt	12/401	31 Dec 2023	RMP Priyantha	B02-110-1-3-0-1409-42-P	8,000.00	0.00	31 Dec 2023	8,000.00	0.00	0.00	8,000.00270

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Govt	12/402	31 Dec 2023	P Ajith Sriyananda	B02-110-1-3-0-1409-42-P	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	270
Govt	12/403	31 Dec 2023	HN Priyadarshani	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270
Govt	12/404	31 Dec 2023	HL Somaweera	B02-110-1-3-0-1409-42-P	6,000.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00	270
Govt	12/405	31 Dec 2023	A Kamalawathi	B02-110-1-3-0-1409-42-P	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00	270
Govt	12/406	31 Dec 2023	SSHMMWJB Senewirathna	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270
Govt	12/407	31 Dec 2023	W Amarapala	B02-110-1-3-0-1409-42-P	1,000.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00	270
Govt	12/408	31 Dec 2023	HK Sumanasiri	B02-110-1-3-0-1409-42-P	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	270
Govt	12/409	31 Dec 2023	AG Kulathunga	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270
Govt	12/410	31 Dec 2023	DKM Karunawathi	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270
Govt	12/411	31 Dec 2023	Sanath Wasantha Kumarasiri	B02-110-1-3-0-1409-42-P	6,000.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00	270
Govt	12/412	31 Dec 2023	HA Priyadasa	B02-110-1-3-0-1409-42-P	6,000.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00	270
Govt	12/413	31 Dec 2023	Suhadagama Seelarithana Thero	B02-110-1-3-0-1409-42-P	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00	270
Govt	12/414	31 Dec 2023	ES Malkanthi	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270
Govt	12/415	31 Dec 2023	YPS Wasanthi Kumari	B02-110-1-3-0-1409-42-P	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00	270
Govt	12/416	31 Dec 2023	RMK Rajapaksha	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270
Govt	12/417	31 Dec 2023	JS Yapa	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	270

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Govt	12/418	31 Dec 2023	DM Dasanyaka	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	0.00	7,000.00	7,000.00
Govt	12/419	31 Dec 2023	Suhadagama Seelaratnana Thero	B02-110-1-3-0-1409-42-P	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
Govt	2312/123	31 Dec 2023	IDDAPOLA SUMEDA HIMI	P05-110-1-3-0-1409-42-P	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
Govt	2312/126	31 Dec 2023	B.C.JAYASENA	P05-110-1-3-0-1409-46-P	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
Govt	231231*1	31 Dec 2023	Manager - Peoples Bank & Others	11G-110-1-3-0-1409-42-P	105,000.00	0.00	0.00	0.00	105,000.00	105,000.00
Govt	231231*2	31 Dec 2023	Manager - Peoples Bank & Others	11G-110-1-3-0-1409-48-P	500.00	0.00	0.00	0.00	500.00	500.00
Govt	231231*3	31 Dec 2023	Manager - Peoples Bank & Others	11G-110-1-3-0-1409-44-P	750.00	0.00	0.00	0.00	750.00	750.00
Govt	231231*4	31 Dec 2023	Manager - Peoples Bank & Others	11G-110-1-3-0-1409-46-P	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
Govt	231231*5	31 Dec 2023	Manager - Peoples Bank & Others	11G-110-1-3-0-1409-42-P	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
Govt	231231*6	31 Dec 2023	Manager - Peoples Bank & Others	11G-110-1-3-0-1409-47-P	400.00	0.00	0.00	0.00	400.00	400.00
Govt	2312/124	31 Dec 2023	E.M.D.S.EKANAYAKA	P05-110-1-3-0-1409-44-P	750.00	0.00	0.00	0.00	750.00	750.00
Govt	2312/125	31 Dec 2023	W.A.K.P.WEERASINGHE	P05-110-1-3-0-1409-47-P	2,400.00	0.00	0.00	0.00	2,400.00	2,400.00
Govt	202312307	31 Dec 2023	KAVIKUMARA AND OTHERS	B07-110-1-3-0-1409-42-P	36,000.00	0.00	0.00	0.00	36,000.00	36,000.00
Govt	12/392a	31 Dec 2023	LHK Priyantha De Silva	B02-110-1-3-0-1409-42-P	8,000.00	0.00	0.00	0.00	8,000.00	8,000.00
Govt	12/392b	31 Dec 2023	LHK Priyantha De Silva	B02-110-1-3-0-1409-44-P	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
Govt	12/392c	31 Dec 2023	LHK Priyantha De Silva	B02-110-1-3-0-1409-46-P	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00

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Govt	12/392d	31 Dec 2023	LHK Priyantha De Silva	B02-110-1-3-0-1409-48-P	500.00	0.00	0.00	500.00	0.00	0.00	500.00	500.00	270
Govt	12/393	31 Dec 2023	AW Natika Damayanathi	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	7,000.00	270
Govt	12/394	31 Dec 2023	G Wikum Dmapala	B02-110-1-3-0-1409-42-P	8,000.00	0.00	0.00	8,000.00	0.00	0.00	8,000.00	8,000.00	270
Govt	12/395	31 Dec 2023	BMD D Basnayaka	B02-110-1-3-0-1409-42-P	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	7,000.00	270
Govt	23/12/127	31 Dec 2023	R.A.K.CHANDANA & OTHERS	P05-110-1-3-0-1409-42-P	98,000.00	0.00	0.00	98,000.00	0.00	0.00	98,000.00	98,000.00	270
Govt	LIAB-27	31 Dec 2021	Manager Bank of Ceylon Mannar AND OTHER BANKS	KAC-110-1-3-0-1409-42-P	27,000.00	0.00	0.00	27,000.00	0.00	0.00	27,000.00	27,000.00	265
	ONUR/2018/12	31 Dec 2019	T.R.D. CONSTRUCTION	MUL-110-1-4-5-2202-P	442,792.87	442,792.87	0.00	0.00	0.00	0.00	0.00	0.00	281
	06060*1	31 Dec 2018	BABITHAN CONSTRUCTION	MUL-110-1-4-5-2202-P	12,404.67	12,404.67	0.00	0.00	0.00	0.00	0.00	0.00	281
	06060*2	31 Dec 2018	HARI CONSTRUCTION	MUL-110-1-4-5-2202-P	854,278.50	854,278.50	0.00	0.00	0.00	0.00	0.00	0.00	281
	06060*3	31 Dec 2018	SEWEL CONSTRUCTION 7 SUPPLIER	MUL-110-1-4-5-2202-P	5,053.36	5,053.36	0.00	0.00	0.00	0.00	0.00	0.00	281
	06060*4	31 Dec 2018	BABITHAN CONSTRUCTION	MUL-110-1-4-5-2202-P	64,553.13	64,553.13	0.00	0.00	0.00	0.00	0.00	0.00	281
	06060*5	31 Dec 2018	A.V.ADSAKI CONSTRUCTION	MUL-110-1-4-5-2202-P	1,390,183.38	1,390,183.38	0.00	0.00	0.00	0.00	0.00	0.00	281
	06060*6	31 Dec 2018	SOJITHAN CONSTRUCTION	MUL-110-1-4-5-2202-P	180,300.37	180,300.37	0.00	0.00	0.00	0.00	0.00	0.00	281
	7082	31 Dec 2018	A.R.ENGINEERING	MUL-110-1-4-5-2202-P	65,246.79	65,246.79	0.00	0.00	0.00	0.00	0.00	0.00	281
	ONUR/1	31 Dec 2018	RAVEE ENTERPRISES	MUL-110-1-4-5-2202-P	211,063.70	211,063.70	0.00	0.00	0.00	0.00	0.00	0.00	281
	ONUR/10	31 Dec 2018	AVS CONSTRUCTION	MUL-110-1-4-5-2202-P	754,570.85	754,570.85	0.00	0.00	0.00	0.00	0.00	0.00	281

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ONUR/13	31 Dec 2018	KULAMANY ENGINEERING & CONSTRUCTION	MUL-110-1-4-5-2202-P	3,973.99	3,973.99	0.00	0.00	0.00	0.00	0.00281
ONUR/3	31 Dec 2018	KUMULAMUNAI EAST FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	2,924.17	2,924.17	0.00	0.00	0.00	0.00	0.00281
ONUR/14	31 Dec 2018	NADDANKANDAL FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	61,521.26	61,521.26	0.00	0.00	0.00	0.00	0.00281
ONUR/18	31 Dec 2018	KARACHCHIKUDIYIRUPPU FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	1,188,257.71	1,188,257.71	0.00	0.00	0.00	0.00	0.00281
Lia-30	31 Dec 2018	JAMALRAJAN	KAC-110-1-3-0-1409-P	5,863.00	5,863.00	0.00	0.00	0.00	0.00	5,863.00265
ONUR/133/14	29 Nov 2019	KODALIKAKULLU FARMER ORGANIZATION	MUL-110-1-4-5-2202-P	24,374.20	24,374.20	0.00	0.00	0.00	0.00	0.00281
ONUR/38/16	28 Dec 2019	MUNRUMURUPPU FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	40,210.52	40,210.52	0.00	0.00	0.00	0.00	0.00281
ONUR/38/17	28 Dec 2019	SIRADDIKULAM FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	8,424.40	8,424.40	0.00	0.00	0.00	0.00	0.00281
157/133-6*1	27 Sep 2019	FARMERS ORGANIZATION KUMULAMUNAI WEST	MUL-110-1-4-5-2202-P	31,967.30	31,967.30	0.00	0.00	0.00	0.00	0.00281
Govt 0200	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	34,212.50	34,212.50	0.00	0.00	0.00	0.00	34,212.50232
Govt 0201	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	107,611.25	107,611.25	0.00	0.00	0.00	0.00	107,611.25232
Govt 0202	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	52,954.05	52,954.05	0.00	0.00	0.00	0.00	52,954.05232
Govt 0203	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	75,463.00	75,463.00	0.00	0.00	0.00	0.00	75,463.00232
Govt 0204	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	22,827.50	22,827.50	0.00	0.00	0.00	0.00	22,827.50232
Govt 0205	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	46,287.50	46,287.50	0.00	0.00	0.00	0.00	46,287.50232
Govt 0206	25 Dec 2022	Romax Hardware Centre	B04-110-1-7-2-2509-P	10,781.25	10,781.25	0.00	0.00	0.00	0.00	10,781.25232



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Govt	12/982	24 Dec 2023	SM THALHA & OTHERS	B11-110-1-3-0-1409-42-P	312,000.00	0.00	0.00	0.00	312,000.00	0.00	0.00	312,000.00	0.00	0.00	312,000.00
Govt	12/983	24 Dec 2023	SM THALHA & OTHERS	B11-110-1-3-0-1409-46-P	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
Govt	12/984	24 Dec 2023	SM THALHA & OTHERS	B11-110-1-3-0-1409-47-P	2,400.00	0.00	0.00	0.00	2,400.00	0.00	0.00	2,400.00	0.00	0.00	2,400.00
Govt	12/985	24 Dec 2023	SM THALHA & OTHERS	B11-110-1-3-0-1409-44-P	2,250.00	0.00	0.00	0.00	2,250.00	0.00	0.00	2,250.00	0.00	0.00	2,250.00
	157-133/10	10 Jul 2019	FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	430.92	430.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	157-133/7	10 Jul 2019	MULLIYAWALAI NORTH FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	472.77	472.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	08NUR/133/4	03 Oct 2019	PALINAGAR FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	22,001.89	22,001.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	133/01	03 Oct 2019	KANNAKI FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	145,473.82	145,473.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	08NUR/133/12	03 Oct 2019	MUNRUMURIPPU FARMERS ORGANIZATION	MUL-110-1-4-5-2202-P	4,052.08	4,052.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Report Generated by the new CIGAS Web Application - Developed by S. Tharshas - Director, Dept of State Accounts.															

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**Statement of Liabilities - (i)**  
**Statement of Commitments in terms of FR 94 (2) and (3)**

Name of Ministry : Ministry of Justice, Prison affairs and Constitutional Ref  
 Expenditure Head No. : 110  
 Programme No. & Title : 01- Operational Activities

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
<b>110-01-01 Office of the Minister</b>								
1. Ministries/Government Department								
Total								
2. State Corporations/Statutory Boards								
Total								
3. Others (Private Parties)								
Dialog Broadband	Posts and Communications	1	-	1,402	11	771,667		39,826
Total								39,826
<b>110-01-02 Ministry Administration</b>								
1. Ministries/Government Department								
Total								
2. State Corporations/Statutory Boards								
National Water Supply and Drainage Board	Electricity and water	2	0	1,403	11	3,408,333		115,751
Sri Lanka Electricity	Electricity and water	2	0	1,403	11	3,408,333		691,205
<b>Total</b>								<b>806,956</b>



<b>110-01-04 National Integration</b>									
1. Ministries/Government Department									
	Total								
2. State Corporations/Statutory Boards									
National Water Supply and Drainage Board	Electricity and water	4	5	1509	11	5,693,333		6,389	
National Water Supply and Drainage Board	Electricity and water	4	9	1509	11	28,762,833		6,389	
Sri Lanka Electricity	Electricity and water	4	5	1509	11	5,693,333		138,241	
Sri Lanka Electricity	Electricity and water	4	9	1509	11	28,762,833		138,241	
	Total							289,260	
3. Others (Private Parties)									
	Total								
<b>Grand Total</b>									<b>3,818,439</b>

Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)

Date : 2024.02.28

**R.M.D.K. Ramanayake**  
Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.

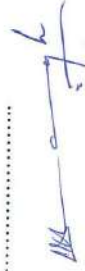
**Statement of Missing Vouchers**

Ministry : Ministry of Justice, Prison affairs and Constitutional Reforms  
 Expenditure Head No : 110  
 Programme No. & Title : 01 - Operational Activities

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
		Nil		

\* When there are no information with regard to this report, a nil report should be submitted

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Chief Financial Officer /Chief Accountant/Director (Finance)/  
 Commissioner (Finance)

Date : 2024.07.28.

**R.M.D.K. Ramanayake**  
 Chief Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.



Ministry :Ministry of Justice, Prison affairs and Constitutional Reforms

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**I hereby certify that the above information is true and correct.**

.....  
 Chief Financial Officer /Chief Accountant/Director (Finance  
 Commissioner (Finance)

Date: 2024.02.28.

**R.M.D.K. Ramanayake**  
Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.

**Statement of Losses and Waivers**  
(Losses under F.R. 106 and F.R. 113)  
Ministry / Department / District Secretariat : Courts Administration

Expenditure Head No :228  
Programme No. & Title : Operation Activities

(i) Statement of Losses Recovered/Written off/Waived off during the year.

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	3	25,098.00
Over	Rs. 25,000.01	0	0.00
Total			25,098.00

Classification of the cases by nature of Losses.DISRESS LOANMATHARA HIGH COURT

1 N.Munaweera

22,598.00

FESTIVAL ADVANCEMATHARA HIGH COURT

2 W.M.Gnanachandra

1,500.00

Total

24,098.00

Classification of the cases by nature of Losses.

3 Counterfeit currency notes in Gampaha high court

Total

1,000.00

1,000.00

(ii) Statement of Losses being held to be Written off/Waived off or recoverable so far

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00		
Over	Rs. 25,000.01		
		-	-

Age Analysis per (ii)

	No. of Cases	Amount	Rs.
Less than five years			
5-10 years			
Over 10 years			

Note- Details on losses under F.R.106 and waivers under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.

\* When there are no information with regard to this report, a nil report should be submitted

Chief Financial Officer /Chief Accountant/Director (Finance)/

Commissioner (Finance)

Date : 2024/02/28

**R.M.D.K. Ramanayake**  
Chief Financial Officer

Ministry of Justice, Prison Affairs  
and Constitutional Reforms

Statement of Write off from books

Expenditure Head No :22: Ministry / Department / District Secretariat :Court Administration  
 Programme No. & Title :

1 Statement of losses and waivers under F.R. 109 during the year

	Value	No. of Cases	Value (Rs.)
(i) Below Rs. 25,000.00	16		204,052.50
(ii) Over Rs. 25,000.01	42		6,933,665.13
(iii) Not Estimated	6		-
<b>Total</b>	<b>64</b>		<b>7,137,717.63</b>

2 Statement of write off from the book and recoveries under F.R. 109 during the year

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1. Housebreaking and theft of property		200,000.00	-	200,000.00	-	MOJ/E4/COM/2017(1)
2. KP 1082	128,157.56	128,157.56	-	128,157.56	-	MOJ/E17/T/KP-1082/FR/104
3. Accident caused to the vehicle no -KR-7985		118,000.00			118,000.00	
4. Accident caused to the vehicle no -KP-1207		31,300.00			31,300.00	
5. Accident caused to the vehicle no -KP-2041		35,445.00			35,445.00	
6. Accident caused to the vehicle no -KP-1259		32,450.00			32,450.00	
7. Accident caused to the vehicle no -KR-2352		31,000.00			31,000.00	
8. Accident caused to the vehicle no -CAE -2486		134,400.00			134,400.00	
9. Accident caused to the vehicle no -KR-2348		107,062.73			107,062.73	
10. Accident caused to the vehicle no -KP-2041		99,600.00			99,600.00	
11. Accident caused to the vehicle no -KP-1225		30,500.00			30,500.00	
12. KP - 1224	1,707,577.50	1,707,577.50	1,707,577.50			
13. KR - 3724	124,803.78	124,803.78	124,803.78			

14. CAE 2386	194,800.00	194,800.00	194,800.00		
15. Theft of property from the official quarters of the High Court Negombo in 2003 (Negombo MC no-Ne/1592/03)	52,790.00	52,790.00		52,790.00	
16. Damage by fire -the furniture and fittings of the Magistrate Court Ratnapura (Accident value has not been ascertained)					
17. Accident caused to the vehicle no-KD-1873 on 19/04/2008	13,054.00	13,054.00		13,054.00	
18. Accident caused to the vehicle no-KH-4176 on 15/11/2008	10,217.00	10,217.00		10,217.00	
19. Theft of money from the District/Magistrate's Court Attanagalle as on 06.06.2000	121,550.00	121,550.00		121,550.00	
20. Damages to office equipments of the High Court Badulla	25,000.00	25,000.00		25,000.00	
21. Forged currency notes of the High Court Kalutara.	1,000.00	1,000.00		1,000.00	
22. Theft of a bicycle from the High Court Kalutara.	7,700.00	7,700.00		7,700.00	
23. Accident caused to the vehicle no-KH-4623 on 01/02/2009	31,088.45	31,088.45		31,088.45	
24. Accident caused to the vehicle no-GI-7446 on 22/10/2009	7,537.50	7,537.50		7,537.50	
25. Money to be recovered from an Employee who has vacated service.	2,113.00	2,113.00		2,113.00	
26. Rent due from Judges Quarters (Over 05 years)	1,000.00	1,000.00		1,000.00	
27. Accident caused to the vehicle no-KH-4174 on 22/09/2010	22,400.00	22,400.00		22,400.00	
28. Accident caused to the vehicle no-KP- 1082 on 04/09/2011.	128,157.56	128,157.56		128,157.56	
29. Accident caused to the vehicle no-KM-4610 on 11/01/2013	31,091.20	31,091.20		31,091.20	
30. Accident caused to the vehicle no-KP-1176 on 08/02/2013.	20,631.08	20,631.08		20,631.08	
31. Accident caused to the vehicle no- KR-2355 on 11/06/2015	14,579.42	14,579.42		14,579.42	
32. Accident caused to the vehicle no-KM-4610 on 13/11/2015	60,547.73	60,547.73		60,547.73	
33. Accident caused to the vehicle no-KR-2375 on 17/12/2015.	21,345.50	21,345.50		21,345.50	
34. Accident caused to the vehicle no-KD-1871 on 23/11/2015.	13,500.00	13,500.00		13,500.00	



35. Accident caused to the vehicle no-KP-1263 on 16/06/2015.	97,889.52	97,889.52			97,889.52	
36. Accident caused to the vehicle no-KH-4169 on 19/06/2015.	19,780.00	19,780.00			19,780.00	
37. Accident caused to the vehicle no-KR-2348 on 02/07/2015.	55,480.00	55,480.00			55,480.00	
38. Accident caused to the vehicle no-KH-4192 on 26/04/2016.	19,205.00	19,205.00			19,205.00	
39. Accident caused to the vehicle no-KR-2367 on 15/05/2016	7,600.00	7,600.00			7,600.00	
40. Accident caused to the vehicle no-KR-2432 on 30/09/2016	110,206.26	110,206.26			110,206.26	
41. Accident caused to the vehicle no-KR-2352 on 01/01/2017	141,058.99	141,058.99			141,058.99	
42. Accident caused to the vehicle no-KP-1200 on 03/01/2017	22,390.00	22,390.00			22,390.00	
43. Accident caused to the vehicle no-KR-3724 on 11/01/2017	124,493.25	124,493.25			124,493.25	
44. Accident caused to the vehicle no-KP-1263 on 14/03/2017	628,200.00	628,200.00			628,200.00	
45. Accident caused to the vehicle no-KR-2341 on 08/03/2017	225,690.10	225,690.10			225,690.10	
46. Accident caused to the vehicle no-KP-1227 on 04/03/2017	26,565.00	26,565.00			26,565.00	
47. Accident caused to the vehicle no-CAE-2512 on 13/03/2017	100,874.55	100,874.55			100,874.55	
48. Accident caused to the vehicle no-CAE-2384 on 13/03/2017	92,210.55	92,210.55			92,210.55	
49. Accident caused to the vehicle no-KP-1932 on 02/04/2017	26,452.07	26,452.07			26,452.07	
50. Accident caused to the vehicle no-KM-4614 on 13/03/2017	143,700.00	143,700.00			143,700.00	
51. Accident caused to the vehicle no-KR-3733 on 20/04/2017	140,369.02	140,369.02			140,369.02	
52. Accident caused to the vehicle no-CAE 2318(Not Estimated)						
53. Accident caused to the vehicle no-KP 1140	158,284.79	158,284.79			158,284.79	
54. Accident caused to the vehicle no-KR-2404	53,900.00	53,900.00			53,900.00	
55. Accident caused to the vehicle no-KR-2331						

56. Accident caused to the vehicle no-KP 1224							
57. Accident caused to the vehicle no-CAE 5311			217,750.00			217,750.00	
58. Accident caused to the vehicle no-KR - 2300			332,062.50			332,062.50	
59. Accident caused to the vehicle no-CAE 2486			473,750.00			473,750.00	
60. Accident caused to the vehicle no-KS - 3959			116,000.00			116,000.00	
61. Accident caused to the vehicle no-KP 1207			56,758.00			56,758.00	
62. Accident caused to the vehicle no-KR - 2404							
63. Accident caused to the vehicle no-CAE - 2297							
64. Accident caused to the vehicle no-KM - 4614			186,649.02			186,649.02	
<b>Total</b>	<b>4,934,990.38</b>	<b>7,137,717.63</b>	<b>2,027,181.28</b>	<b>328,157.56</b>	<b>4,782,378.79</b>	<b>-</b>	

Note - Excluding losses and waivers to be accounted in Annexure(i), only any other losses and waivers under F.R.109 should be included in this format.



Chief Financial Officer /Chief Accountant/Director (Finance)/  
Commissioner (Finance)  
Date : 2024/02/28

**R.M.D.K. Ramanayake**  
Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.

Annexure (iii)

**Statement of Commitments and Liabilities as at 31st December**

Cumulative Commitment / Liability Report generated by the New CIGAS Web Application should be attached here instead of the Annexure No iii.

NIL.



Chief Financial Officer / Chief Accountant / Director (Finance)  
Commissioner (Finance)  
Date : 2024/12/28

**R.M.D.K. Ramanayake**  
Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.

**Statement of Liabilities - (i)**  
**Statement of Commitments in terms of FR 94 (2) and (3)**

Name of Ministry / Department / District Secretariat : Court Admin  
 Expenditure Head No. :228  
 Programme No. & Title :Operation Activities

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling in terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate in terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
<b>1.Court Administration</b>								
<b>1.Ministries and Departments</b>								
Department of postal	Postal Expenditure	1	0	1402	11	51,331,666.67		229,846.00
								229,846.00
<b>2. State Corporations/Statutory Boards</b>								
Sri Lanka Telecom	communication	1	0	1402	11	51,331,666.67		549,069.62
Electricity Board	Electricity	1	0	1403	11	72,090,000.00		7,055,395.84
National water Deaigne	Water	1	0	1403	11	72,090,000.00		2,123,913.08
Nuwara -Eliya- Municipal Council	Water	1	0	1403	11	72,090,000.00		4,636.80
Godakawela- pradesheeyasabha	Water	1	0	1403	11	72,090,000.00		55.00
Jaffna- Municipal Council	Assesment Tax	1	0	1404	11	325,533,333.33		425,084.56
Rathnapura- High Court	Assesment Tax	1	0	1404	11	325,533,333.33		70,000.00
Puththalama- Municipal Council	Assesment Tax	1	0	1404	11	325,533,333.33		28,183.44
								10,256,338.34
<b>3. Others</b>								
office network Pvt (Ltd)	stationary and office	1	0	1201	11	69,833,333.33		64,400.00
Wifi Zone Computer	stationary and office	1	0	1201	11	69,833,333.33		23,200.00
Base HP Pvt (Ltd)	stationary and office	1	0	1201	11	69,833,333.33		5,250.00
C.S.Enterprises	stationary and office	1	0	1201	11	69,833,333.33		28,000.00
Deraniyagala Book shop	stationary and office	1	0	1201	11	69,833,333.33		30,000.00
E net Computers	stationary and office	1	0	1201	11	69,833,333.33		950.00
Gesmer of Ceylon PLC	stationary and office	1	0	1201	11	69,833,333.33		44,667.50
Fintech Manage Solution	stationary and office	1	0	1201	11	69,833,333.33		17,710.00



Soft Logic Retail	stationary and office	1	0	1201	11	69,833,333.33	23,000.00
Regal Enterprises	stationary and office	1	0	1201	11	69,833,333.33	19,670.00
New Sarasavi Book shop	stationary and office	1	0	1201	11	69,833,333.33	60,000.00
Mahajana Book Shop	stationary and office	1	0	1201	11	69,833,333.33	173,543.00
Madhushani House Hold	stationary and office	1	0	1201	11	69,833,333.33	30,000.00
Refro Grafic Company	stationary and office	1	0	1201	11	69,833,333.33	51,750.00
							<b>572,140.50</b>
mobitel pvt lid	internet broad bank con	1	0	1402	11	51,331,666.67	740.47
dialog broad band	internet broad bank con	1	0	1402	11	51,331,666.67	15,478.32
							<b>16,218.79</b>
CleanCare Cleaning service	sanitary	1	0	1409	11	171,445,833.33	151,219.88
nipuni cleaning services	sanitary	1	0	1409	11	171,445,833.33	2,082,653.50
W.F.Security Service	sanitary	1	0	1409	11	171,445,833.33	205,400.00
Egal Wings Security pvt Ltd	security	1	0	1409	11	171,445,833.33	549,153.99
United Security Pvt Ltd	security	1	0	1409	11	171,445,833.33	210,025.00
Pure Tech Solution Pvt Ltd	Other	1	0	1409	11	171,445,833.33	29,250.00
<b>Total</b>							<b>3,227,702.37</b>
<b>4.Other Expenses in year 2022 under Administration Of Courts</b>							
Stationery of court staff	Satationery	1	0	1201	11	69,833,333.33	1,360,192.13
Fuel expenses of Courts Staff	Fuel	1	0	1202	11	119,488,333.33	137,696.00
Other Uniform Expenses of High Court zone	Uniform	1	0	1203	11	4,321,666.67	42,400.00
Other Transport Expenses of High Court zone	Transport	1	0	1401	11	199,114,166.67	504,801.00
Other Electricity and Water Expenses of High Court zone	Electricity and Water	1	0	1403	11	72,090,000.00	9,441.50
Rent Expenses of High Court zone	Rent	1	0	1404	11	32,553,333.33	3,564,241.67
Other Expenses of High Court zone	others	1	0	1409	11	171,445,833.33	2,557,667.40
JMO of High court zone	JMO Allowances	1	0	1409	11	171,445,833.33	1,436,267.79
Coroner of High court Zone	Coroner Allowances	1	0	1409	11	171,445,833.33	4,070,463.41
Quazi Allowances of High Court Zone	Quazi Allowances	1	0	1409	11	171,445,833.33	123,750.00
Security Allowances of High Court Zone	Security Allowances	1	0	1409	11	171,445,833.33	
Sanitary allowances of High Court Zone	sanitary Allowances	1	0	1409	11	171,445,833.33	2,330,215.77
Other Expenses	others	1	0	1409	11	171,445,833.33	30,740.00
<b>Total</b>							<b>16,167,876.67</b>
<b>Grand Total</b>							<b>30,470,122.67</b>

<b>Labour Tribunals</b>									
<b>1. Ministries and Departments</b>									
Postal Department	Postal		2	0	1402	11		3,456,250.00	1,240.00
									<b>1,240.00</b>
<b>2. State Corporations/Statutory Boards</b>									
Sri Lanka Telecom	Communication		2	0	1402	11		51,331,666.67	38,160.12
Ceylon Electricity Board	Electricity		2	0	1403	11		72,090,000.00	463,683.83
National water Deainage	Water		2	0	1403	11		72,090,000.00	60,844.53
									<b>562,688.48</b>
<b>3. Labour Tribunals 2023</b>									
Sanitary expenses of labour Tribunals	Sanitary		1	0	1409	11		171,445,833.33	25,566.00
stationary and office requisits	stationary and office requisits		1	0	1201	11		69,833,333.33	10,120.00
Rent Expenses of labour Tribunals	rent		1	0	1404	11		32,553,333.33	96,000.00
									<b>131,686.00</b>
									<b>695,614.48</b>

Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)

Date : 2024/02/28

**R.M.D.K. Ramanayake**  
Chief Financial Officer  
Ministry of Justice, Prison Affairs  
and Constitutional Reforms  
Colombo 10.

**Statement of Missing Vouchers**

Ministry / Department / District Secretariat : Court Administration  
 Expenditure Head No : 228  
 Programme No. & Title :

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
		NIL		

\* When there are no information with regard to this report, a nil report should be submitted



Chief Financial Officer / Chief Accountant/Director (Finance)  
 Commissioner (Finance)

Date : 2024/02/28

**R.M.D.K. Ramanayake**  
 Chief Financial Officer  
 Ministry of Justice, Prison Affairs  
 and Constitutional Reforms  
 Colombo 10.

**The Status Report as at 31/12/2023 on Bank Accounts opened  
in terms of Treasury Operation Circular No. 3/2015 of 23/10/2015**

Expenditure Head No. :228 Ministry / Department / District Secretariat : Courts Administration

Serial No.	Name Courts	Name of Bank	Branch	Account No.	Balance as per Bank Statement as at 31/12/2023	Balance as Per Cash Book as at 31/12/2023	Total Value of Cheques not yet Presented to Bank as at 31/12/2023 (if	Month of Last Bank Reconciliation Prepared
	<b>Head Office</b>	Peoples Bank	(Rs.)	(Rs.)				2023 December
	<b>High court Zone - Colombo</b>							
	High court Colombo	Peoples Bank	Colombo	176-1-001-8-9026424	186,668,266.87		565,910.00	2023 December
	Civil Appellate Court Colombo	Peoples Bank	Colombo	176-1-001-0-9026574	168,800.00		-	2023 December
	Colombo	Peoples Bank	Colombo	176-1-001-3-9026426	106,958,927.45		300,000.00	2023 December
	Colombo	Bank of Ceylon		7041456	713,284.22		-	2023 December
	Colombo	Peoples Bank	Colombo	176-1-001-7-9026467	248,234,683.47		180,875.00	2023 December
	District Court- Colombo	Peoples Bank	Colombo	176-1-001-1-9026465	18,016,742.51		-	2023 December
	District Court- Colombo	Peoples Bank	Colombo	176-1-001-179027424	5,778,459.00		-	2023 December
	District Court- Mount Lavinia	Peoples Bank	Mount Lavinia	336-1-001-3-9026514	220,400.00		-	2023 December
	Lavinia	Peoples Bank	Mount Lavinia	336-1-001-0-9026469	43,027,378.63		10,000.00	2023 December
	Lavinia	Peoples Bank	Mount Lavinia	336-1-001-5-9027386	53,000.00		-	2023 December
	District Court- Nuwegoda	Peoples Bank	Gangodawila	097-1-001-1-9027378	773,348.50		-	2023 December
	Magistrate Court- Nuwegoda	Peoples Bank	Gangodawila	097-1-001-4-9026551	40,928,071.41		-	2023 December
	Magistrate Court- Maligakanda	Peoples Bank	Maradana	236-1-001-2-9026505	46,295,246.86		635,280.00	2023 December
	Magistra Court -Fort	Peoples Bank	Mudalige Mw	046-1-001-9-9026516	36,686,665.90		7,000.00	2023 December
	Battaramulla	Peoples Bank	Colombo	208-1-001-7-9026454	1,930.00		-	2023 December
		Peoples Bank	Colombo	176-1-001-2-9027426	-		-	2023 December
		Peoples Bank	Battaramulla	176-1-001-8-9027428	-		-	2023 December
	<b>High court Zone - Kaluthara</b>							
	High Court - Kaluthara	Peoples Bank	Kaluthara	39-1001-8-9026432	24,872,803.85			2023 December
	Civil Appellate Court- Kaluthara	Peoples Bank	Kaluthara	39-1001-0-9026538	26,000.00			2023 December
	District Court - Kaluthara	Peoples Bank	Kaluthara	39-1001-0-9026488	-			2023 December
	Magistrate Court- Kaluthara	Peoples Bank	Kaluthara	39-1001-8-9026489	40,727,041.09			2023 December
	High Court - panadura	Peoples Bank	Panadura	14-8100-1-09026557	315,904.00			2023 December
	District Court - Panadura	Peoples Bank	Panadura	14-8100-17-9026525	335,777.00			2023 December
	Magistrate Court - Panadura	Peoples Bank	Panadura	14-8100-10-9026524	20,469,807.97			2023 December



District Court - Horana	Peoples Bank	Horana	41-1001-39026480	71,719.50			2023 December
Magistrate Court - Horana	Peoples Bank	Horana	41-1001-79026572	38,421,282.80			2023 December
Magistrate Court - Mathugama	Peoples Bank	Mathugama	70-1001-19026510	15,476,952.12			2023 December
District Court - Mathugama	Peoples Bank	Mathugama	70-1001-19026567	182,970.00			2023 December
Moratuwa	Peoples Bank	Mathugama	31-3-1001-2-39026569	8,924,546.56		5,000.00	2023 December
Kesbewa	Peoples Bank	Kesbewa	32-7100-14-9026528	30,492,020.67			2023 December
<b>High court Zone - Galle</b>							
High Court - Galle	Peoples Bank	Galle- Fort	013-1001-7-9026404	18,400,708.77		1,603,665.84	2023 December
High Court - Balapitiya	Peoples Bank	Ambalangoda	035-1001-3-9026422	-		-	2023 December
Civil Appellate Court - Galle	Peoples Bank	Galle- Fort	169-1001-5-9026571	-		-	2023 December
District Court - Galle	Peoples Bank	Elpitiya	013-1001-6-9026471	533,722.19		2,500.00	2023 December
District Court - Balapitiya	Peoples Bank	Ambalangoda	035-1001-3-9026441	106,323.00		1,500.00	2023 December
District Court - Elpitiya	Peoples Bank	Galle- Fort	073-1001-0-9026439	100,176.00		-	2023 December
Magistrate Court - Galle	Peoples Bank	Elpitiya	013-1001-4-9026472	36,938,525.20		80,000.00	2023 December
Magistrate Court - Balapitiya	Peoples Bank	Baddegama	035-1001-9-9026565	13,050,266.00		-	2023 December
Magistrate Court - Udugama	Peoples Bank	Udugama	131-1001-5-9027417	3,337,858.00		-	2023 December
Magistrate Court - Baddegama	Peoples Bank	Ambalangoda	087-1001-9-9026451	244,904.00		-	2023 December
Magistrate Court - Elpitiya	Peoples Bank	Galle- Fort	073-1001-8-9026440	6,670,788.00		-	2023 December
<b>High Court Zone - Mathara</b>							
High Court - Mathara	Peoples Bank	Uyanwatta	032-1-001-0-9026552	49,473,583.04		5,120.00	2023 December
Civil Appellate Court - Mathara	Peoples Bank	Uyanwatta	032-1001-79026563	24,000.00		-	2023 December
District Court - Mathara	Peoples Bank	Uyanwatta	032-1001-49026507	281,245.00		-	2023 December
Magistrate Court - Mathara	Peoples Bank	Uyanwatta	032-1001-0-9026509	31,007,669.94		52,500.00	2023 December
Magistrate Court - Morawaka	Peoples Bank	Morawaka	060-1001-4-0001090	23,822,033.00		30,000.00	2023 December
Magistrate Court - Deiyandara	Peoples Bank	Hakmana	130-1001-8-9027398	6,416,633.00		-	2023 December
<b>High Court Zone - Batticaloa</b>							
High Court - Batticaloa	Peoples Bank	Batticaloa	075-1001-0-9026400	7,453,382.48		732,321.68	2023 December
Civil Appellate Court - Batticaloa	Peoples Bank	Batticaloa	075-1001-4-9027394	-		-	2023 December
District Court - Batticaloa	Peoples Bank	Batticaloa	075-1001-0-9026457	-		-	2023 December
Magistrate Court - Kalawanchikudi	Peoples Bank	Kalawanchikudi	190-1001-5-9026392	14,035,887.58		400,000.00	2023 December
Magistrate Court - Batticaloa	Peoples Bank	Batticaloa	075-1001-6-9026459	4,721,984.34		-	2023 December
De/MC- Walachchenai	Peoples Bank	Walachchenai	102-1001-6-0001268	8,773,558.50		40,000.00	2023 December
<b>High Court Zone - Jaffna</b>							
High Court - Jaffna	Peoples Bank	Jaffna	104-1001-6-9026409	24,040,376.04		4,003.00	2023 December
Civil Appellate Court - Jaffna	Peoples Bank	Jaffna	104-1001-4-9026575	-		-	2023 December
District Court - Jaffna	Peoples Bank	Jaffna	104-1001-3-9026482	-		-	2023 December
District Court - Point Pedro	Peoples Bank	Point Pedro	106-1001-5-9026526	-		-	2023 December

	District Court Mallakam	Peoples Bank	Chunnakam	109-1001-6-9026464	70,000.00		2023 December
	District Court Chavacacheri	Peoples Bank	Chavacacheri	110-1001-1-9026460	39,543.00		2023 December
	De/MC- kytes	Peoples Bank	kytes	105-1001-0-9026497	122,824.00		2023 December
	Magistrate Court - Jaffna	Peoples Bank	Jaffna	104-1001-5-9026481	-		2023 December
	Magistrate Court - Point Pedro	Peoples Bank	Point Pedro	285-1001-3-0037824	5,777,666.00	23,500.00	2023 December
	Magistrate Court - Chavacacheri	Peoples Bank	Chavacacheri	110 1001-9-9026461	184,166.00		2023 December
	Magistrate Court - Mallakam	Peoples Bank	Chunnakam	109-1001-8-9026463	-		2023 December
	Jaffna	Peoples Bank	Jaffna	104-1001-1-9027411	-		2023 December
	<b>High Court Zone - Negambo</b>						
	High Court Negambo	Peoples Bank	Negambo	034-1001-20026418	11,336,768.24	1,296,219.39	2023 December
	District Court Negambo	Peoples Bank	Negambo	034-1001-30026521	43,772.00	-	2023 December
	District Court Wellisara	Peoples Bank	Wattala	22-21001490-27432	-	-	2023 December
	Magistrate Court - Negambo	Peoples Bank	Negambo	034-1001-159026520	20,520,137.33	185,000.00	2023 December
	Magistrate Court - Wellisara	Peoples Bank	Minuwangoda	22-21001090-26547	10,077,184.25	-	2023 December
	District/Magistrate Court - Minuwangoda	Peoples Bank	Wattala	021-1001-79026512	884,850.00	50,000.00	2023 December
	Civil Appellate Court - Negambo	Peoples Bank	Negambo	034-1001-69027425	-	-	2023 December
	<b>High Court Zone - Gampaha</b>						
	High Court - Gampaha	Peoples Bank	Gampaha	026-1-001-7-9026430	17,959,633.77	16,638.00	2023 December
	Civil Appellate Court - Gampaha	Peoples Bank	Gampaha	026-1-001-3-9026559	-	-	2023 December
	District Court - Gampaha	Peoples Bank	Gampaha	026-1-001-7-9026473	17,920.00	-	2023 December
	Magistrate Court - Gampaha	Peoples Bank	Gampaha	026-1-001-5-9026474	44,941,016.63	83,750.00	2023 December
	DC/MC - Poogoda	Peoples Bank	Poogoda	093-1-001-0-9026531	182,927.00	-	2023 December
	DC/MC/ Attanagalle	Peoples Bank	Nittabhuwa	278-1-001-4-9026448	42,540,754.28	-	2023 December
	Magistrate Court - Mahara	Peoples Bank	Mahara	273-1-001-0-9027409	47,104,284.41	40,500.00	2023 December
	District Court Mahara	Peoples Bank	Mahara	273-1-001-0-9027433	9,821,812.00	-	2023 December
	<b>Kurunegala</b>						
	High Court - Kurunegala	Peoples Bank	Kurunegala	012-100199026413	44,688,728.41	2,134,674.81	2023 December
	Kurunegala	Peoples Bank	Kurunegala	012-100179026555			2023 December
	District Court - Kurunegala	Peoples Bank	Kurunegala	012-100159026434			2023 December
	Magistrate Court - Kurunegala	Peoples Bank	Kurunegala	012-100119026501	4,926,886.25	7,000.00	2023 December
	District Court - Kuliyaipitiya	Peoples Bank	Kuliyaipitiya	028-100109026499	945,097.00		2023 December
	Magistrate Court - Kuliyaipitiya	Peoples Bank	Kuliyaipitiya	028-100129026498	35,488,139.97		2023 December
	Magistrate Court - Mahawa	Peoples Bank	Kuliyaipitiya	052-100109026502	6,077,851.67		2023 December
	Magistrate Court - Galgamuwa	Peoples Bank	Mahaw	184-100119026470	9,160,159.20		2023 December
	Magistrate Court - Wariyapola	Peoples Bank	Galgamuwa	163-100139026546	1,039,000.00		2023 December
	Magistrate Court - Pilessa	Peoples Bank	Wariyapola	199-100189026500	2,611,533.00		2023 December
	Magistrate Court - Rambadagalle	Peoples Bank	Mawathagama	193-100109027380	6,881,942.40		2023 December
	Magistrate Court - Nikaweratiya	Peoples Bank	Redegama	124100100052564	224,500.00		2023 December
	Magistrate Court - Hedripola	Peoples Bank	Nikaweratiya	144-100179027391	14,882,068.00		2023 December



Magistrate Court - Polgahawela	Peoples Bank	Hettipola	059-100149027407				2023 December
Magistrate Court - Kuliyaipitiya	Peoples Bank	Polgahawela	028-100189027414	133,333.00			2023 December
<b>High Court Zone - Kandy</b>							
High Court - Kandy	Peoples Bank	Kandy	003-1-001-4-9026406	30,144,856.87		2,914,158.35	2023 December
District Court - Kandy	Peoples Bank	Kandy	003-1-001-8-9026490	1,123,168.50		750.00	2023 December
Civil Appellate Court - Kandy	Peoples Bank	Kandy	003-1-001-8-9026560	303,393.00		-	2023 December
Magistrate Court - Kandy	Peoples Bank	Kandy	003-1-001-8-9026491	26,443,995.57		55,000.00	2023 December
District Court - Nawalapitiya	Peoples Bank	Nawalapitiya	053-1-001-3-9026519	18,063,558.31		18,000.00	2023 December
District Court - Mathale	Peoples Bank	Mathale	002-1-001-2-9026506	24,566,027.13		-	2023 December
District Court - Gampola	Peoples Bank	Gampola	018-1-001-2-9026475	34,387,978.78		-	2023 December
District Court - Teldeniya	Peoples Bank	Teldeniya	112-1-001-0-9026539	23,815,052.77		-	2023 December
District Court - Dambulla	Peoples Bank	Dambulla	138-1-001-2-9026468	465,656.50		-	2023 December
Magistrate Court - Naula	Peoples Bank	Naula	146-1-001-2-9027400	1,116,318.75		1,229.00	2023 December
Magistrate Court - Galagedara	Peoples Bank	Galagedara	114-1-001-2-0065811	3,207,296.00		-	2023 December
High court-mathale	Peoples Bank	Mathale	002-1-001-6-9027429	-		-	2023 December
<b>Avisawella</b>							
High Court - Avisawella	Peoples Bank	Avisawella	029-100139026398	7,638,990.61			2023 December
Avisawella	Peoples Bank	Avisawella	029-1001290027379	20,000.00			2023 December
District Court - Avisawella	Peoples Bank	Avisawella	029-100129026450	1,500.00			2023 December
Magistrate Court - Avisawella	Peoples Bank	Avisawella	029-1001-4-9026449	23,115,472.51		31,250.00	2023 December
<b>Rathnapura</b>							
High Court - Rathnapura	Peoples Bank	Rathnapura	088-100129026562	21,250,264.85		1,767,658.15	2023 December
District Court - Rathnapura	Peoples Bank	Rathnapura	088-100119026534	-			2023 December
Magistrate Court - Rathnapura	Peoples Bank	Rathnapura	088-1001-39026533	1,165,086.97			2023 December
Rathnapura	Peoples Bank	Rathnapura	088-100299026577	103,140.00			2023 December
DC/MC - Pelmadulla	Peoples Bank	Embilipitiya	160-1001-59026523	3,764,510.67			2023 December
DC/MC - Balangoda	Peoples Bank	Embilipitiya	17100109026453	6,320,313.22			2023 December
High Court - Embilipitiya	Peoples Bank	Embilipitiya	045-1001-0-9026564	83,000.00			2023 December
District Court - Embilipitiya	Peoples Bank	Balangoda	045-1-001-1-902643	2,500.00			2023 December
Magistrate Court - Embilipitiya	Peoples Bank	Pelmadulla	045-1001-89026433	2,049,952.00		8,200.00	2023 December
<b>High Court Zone - Badulla</b>							
High Court - Badulla	Peoples Bank	Muthiyangana	269-100129026416	11,789,088.92		1,122,109.12	2023 December
Civil Appellate Court - Badulla	Peoples Bank	Muthiyangana	269-100159026561	-		-	2023 December
District Court - Badulla	Peoples Bank	Muthiyangana	269-100149026566	1,500.00		-	2023 December
District Court - Bandarawela	Peoples Bank	Bandarawela	037-100119026455	62,257.00		-	2023 December
District Court - Welimada	Peoples Bank	Welimada	016-100169026549	2,752,866.45		-	2023 December
District Court - Mahiyanganaya	Peoples Bank	Mahiyanganaya	058-100129026593	14,201,773.29		15,000.00	2023 December

Magistrate Court - Badulla	Peoples Bank	Bandarawela	269-100179026452	9,439,698.59	-	2023 December
Magistrate Court - Bandarawela	Peoples Bank	Muthiyangana	037-100199026456	9,410,718.13	-	2023 December
<b>Anuradhapura</b>						
High Court - Anuradhapura	Peoples Bank	Anuradhapura	81-001-09026397	8,368,334.92		2023 December
Anuradhapura	Peoples Bank	Anuradhapura	81-001-69026554	-		2023 December
District Court - Anuradhapura	Peoples Bank	Anuradhapura	81-001-59026446	222,606.43		2023 December
Magistrate Court - Anuradhapura	Peoples Bank	Anuradhapura	81-001-39026447	30,424,292.32	10,000.00	2023 December
Magistrate Court - Kithigollawa	Peoples Bank	Kethigollawa	150-100149026483	37,095,880.46	30,750.00	2023 December
Magistrate Court - Kekirawa	Peoples Bank	Kekirawa	42-100-119026485	17,415,361.25		2023 December
Magistrate Court - Hambuthithigama	Peoples Bank	Hambuthithigama	219-100-149026538	3,069,860.00		2023 December
Magistrate Court - Madawachchiya	Peoples Bank	Madawachchiya	96-100-150098284	13,134,245.41		2023 December
Magistrate Court - Nochiyagama	Peoples Bank	Nochiyagama	17-110-0169027436	100,760.00		2023 December
Magistrate Court - Kahatagasdigiliya	Peoples Bank	Kahatagasdigiliya	10-0139027435	1,249,894.00		2023 December
<b>High Court Zone - Kegalle</b>						
High Court - Kegalle	Peoples Bank	Kadaweediya	29-9100-17-9026411	8,779,661.19	550.00	2023 December
District Court - Kegalle	Peoples Bank	Kadaweediya	29-9100-18-9026496	2.00		2023 December
Magistrate Court - Kegalle	Peoples Bank	Kadaweediya	29-9100-10-9026495			2023 December
DC/MC - Mawanella	Peoples Bank	Kadaweediya	69-1001-290-26-511	15,289,296.24		2023 December
DC/MC - Warakapola	Peoples Bank	Thihariya	27-0100-14-9026541	1,507,134.00	2,500.00	2023 December
Mawanella	Peoples Bank	Mawanella	29-9100-19-9026556	789,229.85		2023 December
DC/MC - Ruwanwella	Peoples Bank	Ruwanwella	81-0001-5-9026535	2,502,241.62	5,000.00	2023 December
<b>High Court Zone - Chilaw</b>						
High Court - Chilaw	Peoples Bank	Chilaw	024-1-001-8-9026402	6,157,727.97		2023 December
DC/MC - Chilaw	Peoples Bank	Chilaw	024-1-001-2-9026462	20,571,506.00		2023 December
DC/MC - Marawila	Peoples Bank	Marawila	332-1-001-6-9026515	73,522,150.68		2023 December
<b>High Court Zone - Vauniya</b>						
High Court Vauniya	Peoples Bank	Vauniya	40-100-109026420	12,932,439.76	211,232.27	2023 December
CA Court Vauniya	Peoples Bank	Vauniya	040-100-139027376	-	-	2023 December
District Court Vauniya	Peoples Bank	Vauniya	040-100-189026548	4,005.00	-	2023 December
High Court Mannar	Peoples Bank	Vauniya	004-1-001-6-9027410	841,770.80	500,000.00	2023 December
District Court Mannar	Peoples Bank	Mannar	044-1001-99026414	3,269,223.80	-	2023 December
Magistrate Court - Mannar	Peoples Bank	Mannar	044-1001-19027403	14,625,495.00	-	2023 December
Magistrate Court - Kilinochchi	Peoples Bank	Kilinochchi	048-1001-39027396	4,209,278.03	173,000.00	2023 December
District Court Mullatiyuv	Peoples Bank	Mullatiyuv	020-100-199037399	841,250.00	10,000.00	2023 December
High Court Kilinochchi	Peoples Bank	Kilinochchi	048-1-001-2-9027434	111,666.00	-	2023 December







### 3.5 Performance of the Revenue Collection

Rs.  
,000

#### Head -110

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
2002-01-01	Building Rent	400	2,400	439	18%
2002-02-99	Interest	1,500	1,500	3,000	200%
2003-02-99	Charges from Sales	1,600	3,000	14,018	467.26%
2006-02-02	Other Capital Assets	240	500	3,512	702.4%
2004-01-00	W and OP	0	-	22,161	-
Total		3,740	7,400	43,130	-

#### Head - 228

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original (Rs.M)	Final (RS.M)	Amount (Rs.M)	as a % of Final Revenue Estimate
10-03-08-00	Fees for issuing certificates for notaries by the High Court	4,000	4,000	7,571	189%
20-02-01-01	Rental income of government buildings and houses	35,000	35,000	52,266	149%
20-02-02-99	Interest - others	40,000	40,000	61,933	155%
20-03-02-99	Sales and Charges - Administrative Charges - Miscellaneous (Stamp Charges)	150,000	150,000	251,131	167%
20-03-03-02	Sales and Charges - Fines and Forfeitures	800,000	800,000	2,236,721	240%
20-03-09-00	Other receipts from sales and fees (copy fees, faxes, notarial bonds)	70,000	70,000	425,746	608%
20-06-02-02	Sale of fixed assets and others	12,000	12,000	20,844	174%
Total		1,111,000	1,111,000	3,056,212	

### 3.6 Performance of the Utilization of Allocation

#### Head – 110

Rs 000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
<b>Recurrent</b>	4,385,200.00	4,426,350.00	3,741,306.29	84%
<b>Capital</b>	2,566,200.00	2,616,209.12	1,441,235.35	55%
<b>Total</b>	6,951,400.00	7,042,599.12	5,182,541.64	

#### Head - 228

Rs 000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
<b>Recurrent</b>	9,465,000.00	9,318,863.00	9,168,972.40	98%
<b>Capital</b>	1,776,000.00	1,922,137.14	1,835,969.58	95%
<b>Total</b>	11,241,000.00	11,241,000.00	11,004,941.98	

### 3.7 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

#### Head 110

Rs. ,000

Serial No.	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01	Courts Administration	Personal Salaries	1,461.06	1,561.06	1,560.78	100%
02	Courts Administration	Overtime	100.00	140.00	130.18	93%
03	Courts Administration	Other offers	494.40	924.40	919.15	99%
04	Courts Administration	Fuel	550.00	575.00	567.28	99%
05	Ministry of Investment Promotion	Commercial high court project	39,100.00	39,100.00	34,706.72	89%
06	Multi-functional Development Task Force Dept	Personal Salaries	3,015.00	3,015.00	3,015.00	100%

**Head 228**

Rs. ,000

Serial No.	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01	Ministry of Justice	Personal Salaries	2,228	11,801	11,671	99%
02	Ministry of Justice	Other allowance	1,716	6,322	6,220	98%
02	Ministry of Justice	travel expenses-Local	74	833	833	100%
03	Ministry of Justice	Mail and Communication	24	115	101	885%
05	Community Base Correction Department	Buildings and Construction - Maintenance	196	196	196	100%
06	Community Base Correction Department	Buildings and Construction - Rehabilitation and Improvement	1,173	1,173	1,173	100%
07	Department of Pensions	Waiver of gratuity loans	14,143	14,143	14,143	100%
08	Multi-functional Development Task Force Dept	Multi-functional officers' salary	43,963	43,963	43,963	100%

**3.8 Performance of the Reporting of Non-Financial Assets****Head -110**

Rs. ,000					
Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2023	Balance as per financial Position Report as at 31.12.2023	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	827,153	827,153	-	100%
9152	Machinery	743,379	743,379	-	100%
9153	Land	400,950	400,950	-	100%
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	2,748,291	2,748,291	-	100%
9180	Lease Assets	-	-	-	-

**Head - 228**

Rs. ,000					
Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2023	Balance as per financial Position Report as at 31.12.2023	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	3,626,540	3,626,540	-	100%
9152	Machinery	1,474,271	1,474,271	-	100%
9153	Land	3,697,428	3,697,428	-	100%
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	8,897,203	8,897,203	-	100%
9180	Lease Assets	-	-	-	-

**3.9 Audit Report**

Audit Report-Head 110-Please see the page number 70-79 in Sinhala Copy

Audit Report –Head 228-Please see the page number 80-88 in Sinhala Copy



## Chapter 4- Performance Indicators

### 4.1 Performance indicators of the Institute (Based on the Action Plan)

Head -110

Specific Indicators	Responsible Institute / Division	Actual output as a percentage (%) of the expected Output		
		100-90	75-89	50-74
Number of legislative amendments expected to be tabled in Parliament	Legal Division	✓	-	-
Number of prisoners expected to be litigated the punishment	Prison affairs division	✓	-	-
Number of Wards Obtained Community Corrections Orders	Prison affairs division	✓	-	-
Prison Sector Profit (Rs. Millions)	Prison affairs division	✓	-	-
Number of programs to empower marginalized school children and equip underserved schools	Integration unit	✓	-	-
Number of low-income female-headed families under the economic empowerment and social infrastructure development project aimed at reconciliation	Integration unit	✓	-	-
Number of Low Income Women Headed Families under North East Province Economic Empowerment Programme	Integration unit	-	✓	-
Number of Rural Reconciliation Societies formed	Integration unit	-	-	✓
Appointment of sworn translators	Integration unit	-	-	-
Appointment of non-official magistrates	Integration unit	✓	-	-
Appointment of Commissioners for oath	Integration unit	✓	-	-
Recruiting multi-purpose development assistants as drivers, KKS and court guards	Administration Branch	-	✓	-
Number of Ministry officials expected to be trained	Administration Branch	-	-	✓
Creation of an online information system for letters to be addressed to courts	Administration Branch	✓	-	-
Obtaining the personnel information of the officers working in the courts through an online system	Administration Branch	✓	-	-
Number of programs expected to be conducted for judicial officers	Sri Lanka Judges' Institute	✓	-	-
Number of judicial officers expected to participate in the programme	Sri Lanka Judges' Institute	✓	-	-
Number of persons expected to provide legal aid service	Legal Aid Commission	✓	-	-



Number of closed complaints of victims and witnesses	National Authority for Victim and Witness Protection	✓	-	-
Number of programs expected to be conducted for non-judicial officers	Training Institute for Non-Judicial Officers	-	-	✓
Number of non-judicial officers expected to be trained	Training Institute for Non-Judicial Officers	✓	-	-
Efficiency Bar examination	Training Institute for Non-Judicial Officers	✓		-
Number of candidates appearing for the examination	Training Institute for Non-Judicial Officers	✓	-	-
Percentage of dispute settlement by Mediation boards	Mediation Board Commission	✓	-	-
Percentage of settlement of disputes in special categories by Mediation Boards	Mediation Board Commission	✓	-	-
Establishment of school conciliation units	Mediation Board Commission	-	-	-
Number of rehabilitated persons rehabilitated and reintegrated	Rehabilitation Bureau	✓	-	-
Number of programs conducted for mental and physical development of rehabilitation beneficiaries	Rehabilitation Bureau	✓	-	-
Follow-up programs for the economic, social and welfare development of socialized rehabilitation beneficiaries	Rehabilitation Bureau	✓	-	-
Number of investigations conducted	Office on missing Persons	✓	-	-
Number of complaints confirmed under the Missing Persons Act	Office on missing Persons	✓	-	-
Number of training workshops and capacity building programs conducted	Office on missing Persons	✓	-	-
Number of bilingual training programs conducted	Office for National Unity and Reconciliation	✓	-	-
Number of one-day community awareness programs at rural/regional level	Office for National Unity and Reconciliation	-	-	✓
Establishment of advance notification systems	Office for National Unity and Reconciliation	-	-	-
<b><u>Payment of Compensation</u></b>	Office for Reparation	-	-	-
Number of claims settled	Office for Reparation	✓	-	-
Number of Livelihood Assistance Programs	Office for Reparation	-	✓	-
Number of psycho-social projects	Office for Reparation	-	✓	-
Number of beneficiaries participated	Office for Reparation	-	✓	-
Number of internal audit tests expected to be performed	Internal Audit Branch	✓	-	-
Conducting audit and management committee meeting	Internal Audit Branch	✓	-	-
Preparation of Quarterly Evaluation Reports of Chief Internal Auditor	Internal Audit Branch	✓	-	-

## Head – 228

Specific Indicators	Responsible Institute / Division	Actual output as a percentage (%) of the expected Output		
		100-90	75-89	50-74
Number of Courts and building constructions expected to be completed	Engineering Branch	-	-	-
Judge quarters construction expected to be completed	Engineering Branch	-	-	-
Number of pending renovation projects in the courts	Engineering Branch	-	-	-
Number of people expected to obtain Certificate of Transfer for lands	Development Branch	√	-	-
Number of lease agreements expected to be entered into to provide infrastructure to courts	Development Branch	√	-	-
Obtaining the Valuation amount of the lands belonging to this Ministry after obtaining the legal title	Development Branch	-	-	√
Revenue expected to be collected from courts	Accounting Branch	√	-	-
Settlement percentage of industrial disputes	Labor Tribunal Secretariat	√	-	-
Case completion percentage	Statistics Branch	-	√	-

## Chapter 05 - Performance of the achieving Sustainable Development Goals (SDG)

### 5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective 16	Targets	Indicators of the achievement	Progress of the Achievement to date %		
			0 - 49	50 - 74	75 - 100
Promote peaceful and inclusive societies for sustainable development , provide access to justice for all and build effective, accountable and institutions at all levels.	16.1 Significantly reduce all forms of violence and related death rates everywhere	16.1.1 The number of persons committed suicide per 10,000 persons of the population according to gender and age	√		
		16.1.2 The number of deaths caused by conflict and related causes per 100,000 persons of the population according to gender and age	√		
		16.1.3 The number of victims of physical, mental or sexual violence as a percentage of the population during the last 12 months.	√		
		16.1.4 The number of persons believing in travelling alone in their area is safe enough.	√		
	16.2 Making an end of cruelty, harassment, abuse, exploitation and all forms of acts of violence where children are victimized.	16.2.1 The number of children between 1 - 17 years of age physically and/or mentally harassed by the guardians during the period of last month.	√		
		16.2.2 The number of victims of human trafficking per 100,000 persons of population according to gender, age and the nature of utilization.	√		
		16.2.3 The number of young males and females between the age 18-29 years who have been sexually harassed by the age of 18 years.	√		

	16.3 Access to the equality of law to all and advancement of the rule of law at national and international level.	16.3.1 The number of victims reported to an authorized and recognized competent conflict resolution mechanism from and amongst the victims harassed during the period of last 12 months.	√		
		16.3.2 The number of detainees not sentenced out of the total number of prisoners.	√		
		16.3.3 The rate of population experienced conflicts and the number of persons accessed to formal or informal conflict resolution mechanism during last two years.	√		
	16.4 Significant reduction of illegal finance and transportation of weapons, strengthening of recovery of assets acquired in illegal means and eradicating of all forms organized crimes by the year 2030.	16.4.1 The total value of internal and external illegal flow of currencies. (In US. Dollars)	√		
		16.4.2 The quantity of weapons with illegal origin that have been identified or confirmed as have been captured, found or handed over by an authorized officer in compliance with the international strategies.	√		
	16.5 Significant reduction in all forms of bribery and corruption.	16.5.1 The number of persons in such instances where a bribe has been offered to a government officer or a bribe has been demanded by a government officer during the period of last 12 months.	√		
		16.5.2 The number of business entities in such instances where a bribe has been offered to a government officer or a bribe has been demanded by a government officer during the period of last 12 months.	√		
	16.6 Establishment of productive, accountable and transparent institutions at all levels.	16.6.1 Main categories of public expenditure (or budget codes or equivalent) as a share Of basic approved budget.	√		
		16.6.2 The number of persons who have been satisfied with last experience in contacting public service.	√		

	16.7 Confirmation of existence of a decision making process equipped with responsive full participatory and representative exposure at all levels.	16.7.1 The number of posts (as per gender, age, the disabled and race) in government institutions (national and regional law making institutions, public and Judicial services) in terms of national distribution.	√		
		16.7.2 The number of persons (as per gender, age, the disabled and race) believing that they are involved in decision making process and their views are responded.	√		
	16.10 Ensuring of the right to information by the general public and of protection of fundamental freedom in accordance with the national law and international conventions and treaties.	16.10.1 The number of well-identified instances of murder, abduction, disappearance, detentions and torture of journalists, trade unionists and human rights activists over the past 12 months.	√		
		16.10.2 The number of countries that have formulated and implemented constitutional, institutional and / or policy references for public access to information.	√		
	16. A Strengthen of the capacity building of relevant national institutions at all levels in developing countries so as to prevent violence and eradication of terrorism and crime while seeking international cooperation.	16.A.1 Existence of independent, national human rights institutions in accordance with the Paris Principle.	√		
	16. B Promotion and exercise of laws and policies to prevent discrimination in the way for sustainable development.	16.B.1The number of persons who have reported as have been felt and subjected to discrimination or harassment prohibited by international human rights law.	√		

5. Achieve gender equality and empower all women and girls	5.6 - Ensure universal access to sexual and reproductive health and reproductive rights as agreed in accordance with the programme of Action of the International Conference on population and Development and the Beijing Platform for Action and the outcome documents of their review conferences	5.6.2 Number of countries with laws and regulations that guarantee full and equal access to women and men aged 15 years and older to sexual and reproductive health care, information , education and wealth quintile	v		
	5.6.a - Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws	5.6.a.2.Proportion of countries where the legal framework (including customary law) guarantees women's equal rights to land ownership and/or control of Roman Dutch Law/ Desavalamai Law/ Kandyan Law/ Muslim Law Note. Based on the stage of incorporation for each proxy I Joint Registration of Land Compulsory or encourage through economic incentives II Compulsory spousal consent for Land Transaction III Women's and Girl's inheritance rights IV Allocation of Financial Resources to increase women ownership and control over Land V Illegal systems that recognize customary land tenure existence of explicit protection of the land rights of women VI. Mandatory quotas for women participation in land management and administration institutions	v		
10. Reduce inequality within and among countries	10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practice and promoting appropriate legislation, policies and action in this regard.	10.3.1 Promotion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law	v		



## **5.2 Achievements and challenges in fulfilling sustainable development goals**

### **➤ Introduction**

The Ministry of Justice, Prison Affairs and Constitutional Reform has been entrusted with the 16<sup>th</sup> goal of Peace, Good Governance and Justice out of the 17 sustainable development goals. Furthermore, this ministry has a special role in achieving the goals of Sustainable Development Goals No.5 and 10. Accordingly, a strategic plan was prepared together with the ministry and its affiliated institutions to achieve sustainable development goals during the period of 2022-2030 and the short-term plan was implemented.

Also, national targets for a number of sub-key indicators including the expected targets to be achieved in the period of 2023-2030 were designed and submitted to the Sustainable Development Council. The Census and Statistics Department has been informed to obtain the relevant data of the indicators that are currently unavailable.

### **➤ Achievements**

The year 2023 can be called as a year in which the Ministry of Justice, Prison Affairs and Constitutional Reform has achieved many great achievements in accomplishing the sustainable development goals that was entrusted to work on.

Among them, the Protection of Victims of Crime Act No. 10 of 2023 was amended to reduce all forms of violence under Sustainable Development Goal 16.1. Also, activities related to the adoption of the draft on sexual harassment and receiving sexual bribes in public places are being carried out.

Furthermore, the Children and Youth Act No. 39 of 2022 was also amended to secure children's rights under Sustainable Development Goals 16.2. Also, the Code of Criminal Procedure was amended to exempt child convicts from the death penalty. In line with Sustainable Development Goal 16.3, the construction of a building to establish a new Additional Commercial High Court was completed to ensure the rule of law for all and prevent delays in the legal process. Also, the threshold for hearing cases in the Commercial High Court was increased to 50 million rupees. Furthermore, a mechanism was prepared and successfully implemented to reduce the traffic in issuing reports in the government's inspectorate department. Also, it was possible to increase the representation of women mediators in the mediation board by 30% during this year.

The adoption of the Anti-Corruption Act No. 9 of 2023 and the Regulation of Election Expenditure Act No. 3 of 2023 can be termed as another unique achievement.

### **➤ Challenges**

01. Difficult to implement the proposed development projects, in the economic crisis which Sri Lanka is facing.
02. Lack of awareness of Public officers, general public and student population, with regard to the Sustainable Development Goals.
03. As executing of sustainable development goals is not a role of the individual institution, assistance of other institutions is constantly needed and it is difficult to make such coordinating activities.
04. Collecting of sufficient data on Sustainable Development concepts , is problematic.

## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

Head – 110

Cadre category	Approved Cadre	Actual Cadre	Cadre vacant
<b>Senior Level</b>			
Secretary	01	01	-
Additional Secretary (Legal)	02	01	01
Additional Secretary (Admin)	01	01	-
Additional Secretary (Development)	01	01	-
Additional Secretary (Judge)	01	01	-
Additional Secretary (National Integration )	01	01	-
Additional Secretary (Prison and Rehabilitation)	01	01	-
Additional Secretary (Engineer)	01	01	-
Additional Secretary (Reforms)	01	01	-
Director General (Planning)	01	01	-
Chief Financial Officer	01	01	-
Senior Assistant Secretary (Administration)	03	02	01 (acting)
Director	03	01	02 (acting)
Senior Assistant Secretary (Legal)	02	01	01 (acting)
Chief Accountant	02	02	-
Accountant	01	01	-
Chief Internal Auditor	01	01	-
Director (Planning)	02	01	-
Director (Engineer)	01	01	-
Additional Secretary (Administration)	05	05	-
Additional Secretary (Legal)	06	05	01
Accountant	04	04	-
Internal Auditor	01	-	01
Assistant / Deputy Director (Planning)	02	03	-01
Assistant / Deputy Director (SLPS)	02	01	01
Engineer	04	04	-
Statistician	01	-	01
<b>Tertiary Level</b>			
Superintendent of Translator	01	01	-
Translator ( Sinhala / Tamil)	01	01	-
Translator (Tamil /English)	01	-	01
Translator ( Sinhala / English)	03	04	-01
Administrative Officer	01	-	01
Information Technological officer (Special Grade)	02	-	02

<b>Secondary Level</b>			
Development Officer	453	326	127
Development Assistant	01	01	-
Financial Assistant	05	05	-
Management Service Officer	77	67	10
Information and Technology assistant officer	02	02	-
National Integration Coordinator	146	146	-
Typist	04	04	-
Receptionist	01	01	-
<b>Primary Level</b>			
Still Photographer	02	02	-
Video Cameraman	01	01	-
Video Cameraman (contract basis)	01	01	-
Driver	43	44	-01
National Integration Promotion Assistant	39	38	01
Labour	07	07	-
Circuit Bungalow Keeper	02	02	-
Office employment service	55	59	-04
Camera Operator Assistant	01	01	-
Camera Operator Assistant (contract basis)	01	01	-

### Head – 228

The staff, who have been appointed to the courts, by the Judicial Service Commission.

<b>Cadre category</b>	<b>Approved Cadre</b>	<b>Actual Cadre</b>	<b>Cadre vacant</b>
District Court Judges	-	259	-
Magistrate	-		-
President, Labour Tribunals	-	33	-
Commissioner of workmen's compensation	-	01	-
Court Register	570	344	226
Family Consultancy	87	69	18
Development Officers/Program Assistant/Account Assistant	784	760	24
Court Interpreter	333	271	62
Courts Clerk	2,662	2,318	344
Courts Stenographer	1,349	1,207	142
Courts Typist	662	517	145
Book Binder	558	391	167

## Staff appointed to courts by the Ministry of Justice

Cadre category	Approved Cadre	Actual Cadre	Cadre vacant
<b>Senior Level</b>			
Zonal Accountant (High courts)	25	18	07
<b>Tertiary Level</b>			
Translator	34	30	04
<b>Secondary Level</b>			
Technical Officer	24	23	01
<b>Primary Level</b>			
Office employment service	2815	2360	455
Court Security	525	428	97
Fiscal Peon	84	68	16
Fiscal Matron	78	77	01
Process Server and Writ Executor	819	627	192
Crier & Usher	52	27	25
Plumber	04	04	The bearer is personally approved
Electrician	04	04	
Mason	02	02	
Carpenter	05	05	

### 06.2 Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

#### Head 110

Arrangements have been made to cover certain senior level vacancies in the Ministry through work acting appointments. However, difficulties have arisen in carrying out the functions of the Ministry smoothly due to the vacancies in the secondary level posts.

#### Head 228

Due to the existence of vacancies of employees at the primary level in the courts, it has become difficult to work in many courts. A total of **492** were recruited to the Courts in making permanent appointments to Multi-purpose Development Assistants. However, the Judicial Service Commission has reported that, the number of posts in the primary service category currently approved for the courts is insufficient due to the number of cases and duties.

### 6.3 Human Resource Development - Head – 110

Name of the Program	No. of staff trained	Duration of the program	Expenditure Rs.	Foreign	Nature of the Program (Local/Foreign )	Output/ Knowledge Gained
Office management and financial regulations	1	1	10000	-	local	Proper performance of office duties
Effective maintenance of a personal file	2	1	10000		local	Proper maintenance of personal files
Role and Responsibilities of the Leave Officer	1	1	5000		local	Proper performance of the duties of the Leave Officer
Training in primary Investigations	1	2	9500		local	Ability to perform disciplinary tasks well
Training in Transport Management	1	1	6000		local	Ability to perform transportation duties well
Filing	4	1	20000		local	Getting a good understanding of filing
Accounting role and practical application	3	1	30000		local	Ability to perform accounting tasks well
Preparation of salaries of public officials	3	1	15000		local	Gain an understanding of payroll processing
Training program on MEP Quantity Surveying			25000		local	
Provisions and procedures of the Establishment Code	1	2	38000		local	Acquiring knowledge of establishment code and financial regulations
Disciplinary procedures	4	2	9500		local	Understanding of Disciplinary Actions
On-line training related to development officer's efficiency bar examination	1		8400		local	Passing the efficiency bar exam
Filing	88	2	0		local	Getting a good understanding of filing
Office management and financial regulations	2	2	19000		local	Proper performance of office duties
Government Payroll System	1	4	18000		local	Gaining knowledge on salary preparation accurately

Writing office notes	1	1	5000		local	Being able to accurately present the facts contained in the letter to the staff officers
Training in Transport Management	2	1	12000		local	Ability to perform transportation duties well
Role and Responsibilities of the post of Shroff /Cashier	1	1	6000		local	Being able to perform the duties of the position of Shroff well
Proper maintenance of daily vehicle running log book	1	1	11900		local	Ability to perform transportation duties well
Preparation of salaries of public officials	3	1	15000		local	Gain an understanding of payroll processing
Preparation of Cabinet Memorandum	6	2	36000		local	Being able to submit an accurate Cabinet Memorandum to the Cabinet
Office management and financial regulations	1	1	10000		local	Proper performance of office duties
Maintaining personal files	2	2	19000		local	Proper maintenance of personal files
Internal audit and internal control systems	2	2	19000		local	Able to perform audit activities correctly
Tamil Language Proficiency Course	2	150 hours	20000		local	Acquisition of language proficiency
Higher National Diploma in Public Procurement and Contract Administration	2		276000		local	
Stores Management and Purchasing Procedures	1	2	9500		local	
Second language (Sinhala) Training Program	1	200 hours	15000		local	Acquisition of language proficiency

### **Expenditure Head : 228**

The training programs are implemented under the initiative of the Judicial Service Commission and requests are made to this Ministry for payment of fees after the implementation of the training programs.

### **How training programs contribute to organizational performance**

Being able to perform duties efficiently and effectively by referring officers to training courses.



## Chapter 07– Compliance Report

### Head – 110

No	Applicable Requirement	Compliance Status (Complied /Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
<b>1</b>	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Complied		
1.4	Stores Advance Accounts	Not Complied		
1.5	Special Advance Accounts	Not Complied		
1.6	Others	Not Complied		
<b>2</b>	<b>Maintenance of books and registers (FR445)/</b>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		

2.11	Register of Counter foil Books (GA – N20) has been maintained and update	Complied		
<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
<b>5</b>	<b>Audit Queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2))DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General interms of Financial Regulation 134(3)	Complied		
<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held	Complied		

	during the year as per the DMA Circular 1-2019			
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		

<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
<b>12</b>	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Not Complied		Settlement is underway
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		

15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
<b>18</b>	<b>Implementing citizens charter</b>			
18.1	A citizens charter/Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied		Measures are taken to prepare as per 2/2018
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not Complied		Measures are taken to prepare as per 2/2018
<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		



19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not Complied		Action will be taken in future
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		It has been assigned to the Ass. Secretary. (Admin III)
<b>20</b>	<b>Responses Audit Paras</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

#### Head: 228

No	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-	-	
1.4	Stores Advance Accounts	-	-	
1.5	Special Advance Accounts	-	-	
1.6	Others	-	-	
<b>2</b>	<b>Maintenance of books and registers (FR445)/</b>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register /Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		

2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
<b>03</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
<b>5</b>	<b>Audit Queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		

<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2))DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the afore said circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		

8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Not complied		Pool Vehicles are not available
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not complied		No vehicle is found in the disposable condition.
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Not Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Not Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
<b>12</b>	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		

12.3	The loan balances in arrears for over one year had been settled	Complied		
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		



17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
<b>18</b>	<b>Implementing Citizens Charter</b>			
18.1	A citizens charter/Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied		Currently steps are being taken to prepare a Human Resource Plan as per 2/2018
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not Complied		Measures are taken to prepare a human resources plan as per 2/2018
<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not Complied		Currently steps are being taken to prepare a Human Resource Plan as per 2/2018
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Not Complied		Accordingly it has been planned
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not Complied		Action will be taken in future
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
<b>20</b>	<b>Responses Audit Paras</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

